

**GOLF MAINE PARK DISTRICT
VIRTUAL PUBLIC HEARING**

Call in Number +1 312 626 6799

Meeting ID: 876 5711 3203

Passcode: 362382

To call into meeting, please dial the call-in number above. When prompted, please enter the meeting ID

AGENDA

November 19, 2020

6:55pm

1. Call to Order
2. Roll Call
3. Visitors/Visitor Comments
4. Proposed 2020 Tax Levy
5. Adjournment

Indicates information attached



John Jekot <john@gmpd.org>

Update on your document submitted to the office of the county clerk

3 messages

noreply@cookcountyil.gov <noreply@cookcountyil.gov>

To: john@gmpd.org

Wed, Dec 9, 2020 at 3:57 PM



Your Levy Ordinance was accepted by the Cook County Clerk's office on: Wednesday, December 9, 2020 at 3:57:30 PM.

A statement of filing is now available on your account. Go to the "Document Status" tab and find the entry for your uploaded Levy Ordinance. There should now be an option to view or download it.

DO NOT REPLY TO THIS EMAIL
If you have questions, please contact us at:
Clerk.Website@cookcountyil.gov
(312) 603-5656

This email was sent to: john@gmpd.org

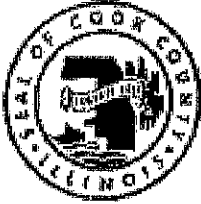
We respect your right to privacy - view our policy
Update your subscription preferences
Unsubscribe from Cook County Clerk mailings

noreply@cookcountyil.gov <noreply@cookcountyil.gov>

To: john@gmpd.org

Wed, Dec 9, 2020 at 3:57 PM





OFFICE OF THE COOK COUNTY CLERK
2020 STATEMENT OF FILING

AGENCY: 050410000
NAME: GOLF MAINE PARK DISTRICT
Submitted: Online

FISCAL YEAR: 01/01 - 12/31
Document(s)

BUDGET BUDGET FILED: 07/28/2020
 BUDGET PASSED:
 BUDGET ORDINANCE NUMBER:
 ESTIMATE OF REVENUE FILED: 07/28/2020
 BUDGET MISC DOCUMENTS:

Levy LEVY FILED: 12/04/2020 ORD NUMBER: 20-03
 TRUTH IN TAXATION FILED: 12/04/2020
 PTELL FILED: 12/04/2020 ORD NUMBER: 20-03
 LEVY MISC DOCUMENTS:

Financial Report COMPTROLLER'S REPORT FILED: N/A
 AUDITED FINANCIAL RPT FILED: N/A
 TREASURER'S REPORT FILED: N/A
 RECEIPTS DISBURSEMENTS FILED: N/A
 FINANCIAL RPTS MISC DOCUMENTS:

Please review the contact information below. If changes are needed, contact the Tax Extension Department via fax 312.603.6800 or email address tax.extension@cookcountyil.gov

NAME: John Jekot (Director)
ADDRESS: 8800 Kathy Lane Niles, IL, 60714-5708
EMAIL ADDRESS: john@gmpd.org
PHONE: 8472973000 FAX: 8472976179

Clerk of Cook County, Illinois

A handwritten signature in black ink, reading "Kenneth J. Garbarough", is written over a horizontal line.

(Tax Extension Department)

12/9/2020 3:57:42 PM

ORDINANCE NUMBER 20-03

**AN ORDINANCE LEVYING AND ASSESSING TAXES OF
THE GOLF MAINE PARK DISTRICT
OF COOK COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING MAY 1, 2021
AND ENDING APRIL 30, 2022 (2021 Tax Bill)**

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE

The sum of Nine Hundred Ninety Eight Thousand five hundred Dollars (\$998,500),, or so much as may be authorized by law, be and hereby is assessed and levied for the anticipated objects and purposes specified against all taxable property within the limits of the GOLF MAINE PARK DISTRICT at full, fair cash value as the same is assessed and equalized foety State and County purposes, for the year 2020 (extended and billed in 2021).

I. GENERAL CORPORATE FUND

Services:

1. Legal Fees and Publications	\$ 8,000
2. Health Insurance	82,100
3. Dues	8,000
4. Contractual Agreements	39,100
5. Repairs	35,000
6. Utilities/Telephone	75,000

Operational Expenses:

1. Office Supplies	\$ 5,000
2. Maintenance Supplies	10,000
3. Equipment	1,000
4. Motor Fuel	2,000
5. Other	5,000

The amount to be raised by Tax Levy for General Corporate purposes
(Authority - 70 ILCS 1205/5-1):

\$270,200

II. RECREATION FUND

Personnel:

1. Administrative Salaries	\$ 230,500
2. Recreation Salaries	170,000
3. Maintenance Salaries	97,500
4. Travel and Training	9,000

Services:

1. Contractual Agreements	\$ 35,000
2. Special Events	5,000
3. Postage	2,000
4. Printing	5,000

Operational Expenses:

1. Utilities	\$ -0-
2. Supplies	13,000
3. Equipment	2,000
4. Marketing	7,000
5. Miscellaneous	<u>9,500</u>

The amount to be raised by Tax Levy for Recreation purposes (Authority - 70 ILCS 1205/5-2): **\$ 585,500**

III. LIABILITY INSURANCE FUND

The amount to be raised by Tax Levy for Liability Insurance purposes (Authority - 745 ILCS 10/9-107): **\$ 22,000**

IV. WORKERS' COMPENSATION INSURANCE FUND

The amount to be raised by Tax Levy for Workers' Compensation Insurance purposes (Authority - 745 ILCS 10/9-107): **\$ 9,000**

V. UNEMPLOYMENT COMPENSATION INSURANCE FUND

The amount to be raised by Tax Levy for Unemployment Compensation Insurance purposes (Authority - 745 ILCS 10/9-107): **\$ 2,000**

VI. ILLINOIS MUNICIPAL RETIREMENT FUND

The amount to be raised by Tax Levy for Illinois Municipal Retirement Fund purposes (Authority - 40 ILCS 5/7-171): **\$ 48,000**

VII. SOCIAL SECURITY FUND

The amount to be raised by Tax Levy for
Social Security Fund purposes (Authority - 40 ILCS 5/21-110): **\$ 51,000**

VIII. AUDIT FUND

The amount to be raised by Tax Levy for Audit purposes
(Authority - 50 ILCS 310/9): **\$ 7,500**

IX. PAVING AND LIGHTING FUND

The amount to be raised by Tax Levy for Paving/Lighting
purposes (Authority - 70 ILCS 1205/5-6): **\$ 1,000**

X. HANDICAPPED FUND

The amount to be raised by Tax Levy for payment of the
Park District's share of the expenses for the Maine-Niles
Special Recreation Association (Authority - 70 ILCS 1205/5-8): **\$ 1,000**

XI. POLICE PROTECTION FUND

The amount to be raised by Tax Levy for Police Protection
purposes (Authority - 70 ILCS 1205/5-9): **\$ 1,000**

SUMMARY

Total Tax Levy for General Corporate Fund:	\$ 270,200
Total Tax Levy for Recreation Fund:	585,500
Total Tax Levy for Liability Insurance Fund:	22,000
Total Tax Levy for Workers' Compensation Insurance Fund:	9,000
Total Tax Levy to Unemployment Compensation Insurance Fund:	2,000
Total Tax Levy for Illinois Municipal Retirement Fund:	48,000
Total Tax Levy for Social Security Fund:	51,000
Total Tax Levy for Audit Fund:	7,500
Total Tax Levy for Paving and Lighting Fund:	1,000
Total Tax Levy for Handicapped Fund:	1,000
Total Tax Levy for Police Protection Fund:	<u>1,000</u>
TOTAL AMOUNT TO BE LEVIED BY ALL FUNDS	<u>\$ 998,500</u>

SECTION TWO

Pursuant to Section 4-4 of the Illinois Park District Code (70 ILCS 1205/4-4), this levy is not intended or required to be supportive of or in relation to the Park District's Budget and Appropriation Ordinance for the 1ST DAY OF MAY, 2021 through the 30TH DAY OF APRIL, 2022 fiscal year.

SECTION THREE

Hereafter set forth under the column entitled "Amount to be Raised by Taxation" is the specific amount hereby levied for each object and purpose.

SECTION FOUR

The Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of Cook County within the time specified by law and said County Clerk shall extend the tax to produce the amounts levied herein upon the books of the Collector of the State and County Taxes, all as provided by law.

SECTION FIVE

This Ordinance shall be in full force and effect from and after its adoption as required by law.

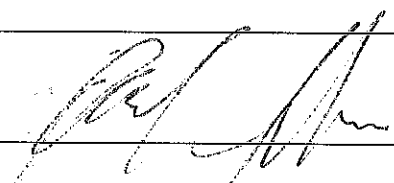
ADOPTED this 19th day of November, 2020 pursuant to a roll call vote as follows:

Ayes: JINAL SHAH, JASMIN ZAHIROVIC, JAY SHAH

Nays: NONE

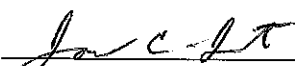
Abstained: NONE

Absent & Not Voting: NEMBARD



JINAL SHAH, President
Board of Park Commissioners
Golf Maine Park District

ATTESTED this 19th day of November, 2020:



John Jekot, Secretary
Board of Park Commissioners


I, John Jekot, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Golf Maine Park District, Cook County, Illinois (the "District"), and as such official, I am the keeper of the records, ordinances, files and seal of said Park District; and,

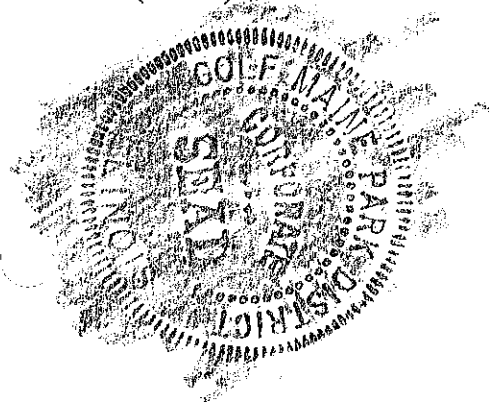
**AN ORDINANCE LEVYING AND ASSESSING
THE TAXES OF THE GOLF MAINE PARK DISTRICT
FOR 2019 (2020 TAX BILL)**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Golf Maine Park District, held at 8800 Kathy Lane, Niles, Cook County, Illinois, in said District at 6:55 p.m. on the 19th day of November, A.D. 2020.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of The Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, at 8800 Kathy Lane, Niles, Cook County, Illinois, this 19th day of November, 2020.


John Jekot, Secretary
Board of Park Commissioners
Golf Maine Park District



GOLF MAINE PARK DISTRICT

RESOLUTION NO. 20-03

A RESOLUTION OF THE GOLF MAINE PARK DISTRICT, COOK COUNTY, ILLINOIS TO PROVIDE SPECIFIC DIRECTIONS TO THE COOK COUNTY CLERK IN REDUCING TAX LEVY AMOUNTS.

WHEREAS, the Property Tax Extension Limitation Act, PA 89-01 was signed by Governor Edgar on February 12, 1995. The statute requires the County Clerk to proportionally reduce the levy of each fund subject to the Act in the event a district exceeds the tax camp limitation, unless directed differently by the taxing district.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Park Commissioners, Golf Maine Park District, Cook County, Illinois to provide the Cook County Clerk specific direction in reducing our 2020 tax levy (billed and collected in 2021) in the event our aggregate extension (for those funds subject to the Limitation Law) exceeds the limiting rate. The Cook County Clerk is directed to:

1. Not limit/reduce the following funds:

Audit
Handicap
Worker's compensation
Police
Social Security
IMRF
Liability/Property Insurance

2. Limit/reduce the following funds using the percentages shown:

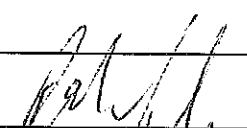
Corporate	35 %
Recreation	65 %

Adopted this 19th day of November, 2020 pursuant to a roll call vote as follows:

AYES: JINAL SHAH, JASMIN ZAHIROVIC, JAY SHAH


NAYS: NONE

ABSENT: NEMBARD



Jinal Shah, President
Board of Park Commissioners
Golf Maine Park District

ATTEST:



John Jekot, Secretary
Board of Park Commissioners
Golf Maine Park District

Submission Confirmation:

Submission Date:

12/4/2020 11:39:29 AM

Submitted by:

John Jekot

Username:

john@gmpd.org

For Agency:

GOLF MAINE PARK DISTRICT

Documents Submitted:

Ordinance_20_03.pdf - Levy Ordinance

STATE OF ILLINOIS)

) SS

COUNTY OF COOK)

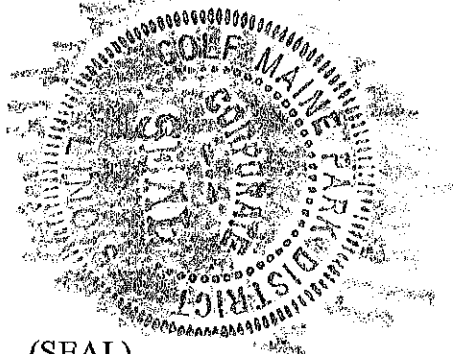
CERTIFICATION

I, John Jekot, hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Golf Maine Park District, Cook County, Illinois (the "District") and as such official, I am the keeper of the records, resolutions, files and seal of said Park District; and,


I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 20-03 adopted at a duly called Special Board Meeting of the Board of Park Commissioners of the Golf Maine Park District on November 19, 2020. Resolution No. 20-03 provides specific direction to the Cook County Clerk in reducing tax levy amounts in the event the District's tax levy exceeds the tax cap limitation.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly; that the vote on the adoption of said resolution was taken openly; that said meeting was called and held at a specified time and place convenient to the public; that notice of said meeting was duly given to all news media requesting such notice; that said meeting was called and held in strict compliance with the provisions of the Open Meeting Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended; and the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at 8800 Kathy Lane, Niles, Cook County, Illinois, this 19th day of November 2020.



(SEAL)


John Jekot, Secretary
Board of Park Commissioners
Golf Maine Park District

Submission Confirmation:

Submission Date:

12/4/2020 11:50:26 AM

Submitted by:

John Jekot

Username:

john@gmpd.org

For Agency:

GOLF MAINE PARK DISTRICT

Documents Submitted:

PTELL_20_03.pdf - PTELL

GOLF MAINE PARK DISTRICT

RESOLUTION 20-04

TRUTH IN TAXATION LAW RESOLUTION

RESOLVED, by the Board of Park Commissioners of the Golf Maine Park District, Cook County, Illinois ("Park District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2019 real estate tax levy of the Park District (2020 tax bill) is \$674,650.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2019 (2020 tax bill) is \$800,000 .
3. Based on the foregoing, the estimated percentage increase in the proposed 2020 aggregate levy over the amount of real estate taxes extended upon the final 2019 aggregate levy is 1.185%.

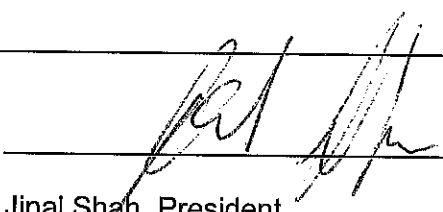
FURTHER RESOLVED, that a public hearing on the proposed 2019 aggregate levy of the Park District be held on November 19, 2020, at 6:55 p.m. at 8800 Kathy Lane, Niles, Illinois; and that the Secretary cause notice of said hearing to be published, all in accordance with the requirements of the Truth in Taxation Law.

Passed this 19th day of November, 2020.

AYES: JIMAL SHAH, JASMIN ZAHIRVIC, JAY SHAH

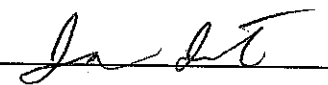
NAYS: NONE

ABSENT: MEMBAARD



Jinal Shah, President
Board of Park Commissioners
Golf Maine Park District

Attested and Filed this 19th day of November, 2020.



John Jekot
Secretary, Board of Park Commissioners
Golf Maine Park District

**STATE OF ILLINOIS
COUNTY OF COOK**

GOLF MAINE PARK DISTRICT

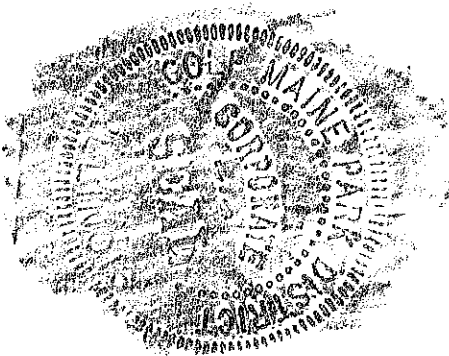
TRUTH IN TAXATION

CERTIFICATE OF COMPLIANCE

I, Jinal Shah, hereby certify that I am the presiding officer of Golf Maine Park District, Cook County, Illinois, and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation law, 35 ILCS 200/18-60 through 18-85 (2002)

This certificate applies to the 2020 levy

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Golf Maine Park District at 8800 W. Kathy Lane, Niles, Illinois this 19th day of November, 2020.



(SEAL)

Jinal Shah, President
Golf Maine Park District
Board of Commissioners

(Attach this certificate to the tax levy)

STATE OF ILLINOIS)

) SS

COUNTY OF COOK)

SECRETARY'S CERTIFICATE

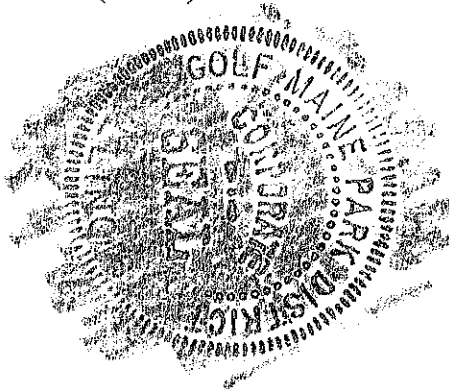
I, John Jekot, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Golf Maine Park District, Cook County, Illinois (the "District"), and as such official, I am the keeper of the records, resolutions, files and seal of said Park District; and,


I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 20-04 regarding the 'Truth in Taxation Law' passed by the Board of Park Commissioners of the Golf Maine Park District, held at 8800 Kathy Lane, Niles, Cook County, Illinois, in said District at 6:55 p.m. on the 19th day of November, A.D. 2020.

I DO HEREBY CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of The Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, at 8800 Kathy Lane, Niles, Cook County, Illinois, this 19th day of November, 2020.

(SEAL)




John Jekot, Secretary
Board of Park Commissioners
Golf Maine Park District

Submission Confirmation:

Submission Date:

12/4/2020 11:42:51 AM

Submitted by:

John Jekot

Username:

john@gmpd.org

For Agency:

GOLF MAINE PARK DISTRICT

Documents Submitted:

Resolution_20_04_Truth_In_Taxation.pdf - Truth in Taxation Certificate

**GOLF MAINE PARK DISTRICT
VIRTUAL REGULAR BOARD MEETING**

Call In Number +1 312 626 6799

Meeting ID: 876 5711 3203

Passcode: 362382

**To call into meeting, please dial the call-in number above. When prompted, please enter the meeting ID
AGENDA**

November 19, 2020

7:00pm

1. Call to Order

Remote Attendance - Remote Attendance - As outlined per guidelines set to public bodies on the open meeting act during the COVID-19 pandemic emergency, this meeting is being presented as a "virtual meeting" using ZOOM as the host. This is within compliance of Senate Bill 2135 to allow public bodies, such as village boards, park boards and school boards, to hold meetings via audio or video conference during times when the Governor has issued a public health related disaster proclamation. President Shah has determined that an in-person meeting or a meeting conducted under the Open Meetings Act would not be practical or prudent because of a disaster.

2. Roll Call

3. Visitors/Visitor Comment

4. Changes or Additions to the Agenda

5. Approval of the Consent Agenda

- i. Minutes of the October 15, 2020 Regular Board Meeting
- ii. Minutes of the MNASR August 25, 2020 Board Meeting & September 9, 2020 Special Board Meeting
- iii. Treasurers Report October 2020
- iv. Bills Payable November 2020

6. Unfinished or Continuing Business

- i. Audit FYE April 30, 2020 Formally Received Approval
- ii. Ordinance 20-03 Tax Levy for 2020
- iii. Resolution 20-03 Instructions to Cook County Reducing Tax Levy
- iv. Resolution 20-04 Truth in Taxation

7. New Business

- i. Approval of Professional Services (Design Perspectives) for Dee Park OSLAD Project @ \$1,875.00
- ii. Approval of 2021 Regular Board Meeting Schedule

8. Closed Session

I make a motion that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act.

9. Action as a result of Closed Session

10. Adjournment

***Indicates information attached**

Our Mission - To enhance the quality of life for the residents of the Golf Maine Park District, and to promote a strong sense of community, by providing a broad, diverse, and challenging set of cultural and recreational programs, and clean, beautiful and safe parks.

- a. Legislative
 - i. Update submitted in the Board pack
- b. IAPD/IPRA Soaring to New Heights Conference
 - i. Conference to be held remotely.
 - ii. Dates and Fees have yet to be determined.

- c. Discussion/Approval to Reestablish Resident Advisory / Marketing Committee, Corporate Contact Committee, Buildings and Grounds Committee, and/or Establish Other Standing Committee(s)
 - i. No discussion took place

10. NEW BUSINESS

- a. 2019 Tax Levy Timeline of Events
 - i. John Jekot reviewed these dates with the Board
- b. Ordinance 20-XX Draft Tax Levy for 2020
 - i. John Jekot reviewed draft with the Board
- c. Resolution 20-XX Draft Truth in Taxation
 - i. John Jekot reviewed draft with the Board
- d. Call for Public Hearing to Approve Property Tax Increase
 - i. President Jinal Shah moved to approve
 - ii. Seconded by Commissioner Nembhard
 - iii. Roll was called: Ayes: 4 Nays: 0
- e. Approval of Professional Services (Design Perspectives) for Dee Park OSLAD Project @ \$1,690.16
 - i. President Jinal Shah moved to approve
 - ii. Seconded by Commissioner Nembhard
 - iii. Roll was called: Ayes: 4 Nays: 0
- f. Approval of Pay Application #2 (Ken Nelson Construction) for Dee Park OSLAD Project @ \$256,130.88
 - i. President Jinal Shah moved to approve
 - ii. Seconded by Commissioner Nembhard
 - iii. Roll was called: Ayes: 4 Nays: 0
- g. Approval of Professional Services (Gewalt Hamilton Associates) for Dee Park OSLAD Project Additional Engineering Services @ \$1,516.50
 - i. President Jinal Shah moved to approve
 - ii. Seconded by Commissioner Nembhard
 - iii. Roll was called: Ayes: 4 Nays: 0
- h. Approval of Intergovernmental and Sub-Recipient Agreement For Coronavirus Relief Funds
 - i. President Jinal Shah moved to approve
 - ii. Seconded by Commissioner Zahirovic
 - iii. Roll was called: Ayes: 4 Nays: 0
- i. IAPD Credentials Certificate
 - i. President Jinal Shah moved to submit the certificate to IPRA.
 - ii. Seconded by Commissioner Zahirovic
 - iii. Roll was called: Ayes: 4 Nays: 0
- j. Board Member Comments
 - i. None

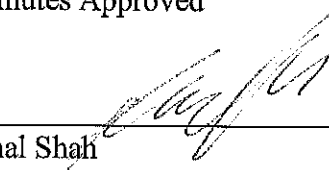
11. CLOSED SESSION

- a. President Jinal Shah motioned that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act. at 8:10pm.
- b. Seconded by: Commissioner Zahirovic
- c. Roll was called: Ayes: 4 Nays: 0
- d. Out of Executive Session at 9:06pm.

12. ADJOURNMENT

- a. President Jinal Shah moved to adjourn the meeting.
- b. Seconded by Commissioner Nembhard
- c. Roll was called: Ayes: 4 Nays: 0
- d. Meeting adjourned at 9:07pm

11/19/20
Minutes Approved


Jinal Shah
President


John Jekot
Secretary

THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
August 25, 2020

Tom Elenz called the August 25, 2020 meeting to order at 10:02AM. The meeting was held electronically with the zoom platform due to COVID-19. A recording was attempted but failed. Breitlow was present at the M-NASR office. It was verified all attendees could be heard and hear, upon their entry to the meeting. The following board members were in attendance:

Don Miletic, Des Plaines Park District
John Jekot, Golf Maine Park District
Melissa Rimdzius, Village of Lincolnwood
Jeff Wait, Morton Grove Park District
Tom Elenz, Niles Park District
Gayle Mountcastle, Park Ridge Park District
Michelle Tuft, Skokie Park District

Staff in attendance: Tom Byczek, Audra Ebling, Jennifer Gebeck, Sonia Varughese, Peggy Wilson

A motion to approve the consent agenda was made by John Jekot and seconded by Jeff Wait. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

The consent agenda consisted of: Minutes of the June 23, 2020 Board Meeting; Minutes of the June 23, 2020 Executive Session; Treasurers Report for the months ending June 30, 2020 and July 31, 2020; Voucher list of bills presented for the June 23, 2020 Board Meeting in the amount of \$71,755.49.

Staff reports were reviewed. Superintendent Gebeck reviewed the therapeutic goals that have been implemented into programs. She reviewed two specific participant's success stories with zoom programming and benefits they were seeing. Communications and Marketing Manager Ebling reviewed the multiple marketing pieces she's created including four different brochures as new program sessions and offerings are occurring and changing in response to COVID restrictions. She has also completed the annual report. Development Officer Wilson highlighted the grant received from the Henrietta Lange Burke Fund which is for the purchase of a "mega-pod" for the sensory room in Des Plaines. Wilson also reported the Liponi Foundation cancelled their mini-golf fundraiser, but did still bring in \$3,680 in sponsorship for the event. There were no questions on the budget report.

Breitlow reviewed updates to her work plan including that the Rec Trac and BS&A are both now fully implemented. Breitlow reported the lease has been reviewed by the M-NASR attorney and was sent back to the Morton Grove Park District attorney. Breitlow informed the Board she was running for the IPRA Chair-Elect position and would find out the results in October. Breitlow reviewed a power point presentation with updates on agency operations since March as it relates to COVID-19.

The board discussed the scheduled November 3 board meeting date which is election day. The board decided to move the meeting to Tuesday, November 10 at 2:00 PM.

Breitlow reviewed information regarding the agency's fleet of seven accessible vehicles. Breitlow requested approval to dispose of the 2003 Ford Eldorado, granted by the Illinois Department of Transportation. She discussed options the staff were considering for managing transportation with one less vehicle during the summer. Some options included changing transportation routes, leasing, chartering, long term planning for a capital purchase and also consideration that a seventh vehicle may not be required in 2021 as registrations may be much lower than typical as a result of COVID-19. The board discussed the IDOT grant process, and that there is not currently a grant cycle available and the next cycle date is unknown. A motion to approve the request for vehicle disposition with release of lien to IDOT for the 2003 Eldorado was made by Gayle Mountcastle and seconded by John Jekot. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Breitlow reviewed a proposed update to part time staff pay rate structure and corresponding pay rates through 2025, in accordance with minimum wage updates. The board discussed the rates should be approved annually for each upcoming year. A motion was made by Don Miletic and seconded by John Jekot to approve the updated structure and the proposed rates for 2021. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Tom Elenz reviewed a proposed addendum to Breitlow's contract clarifying the evaluation date. Mountcastle expressed she felt there was additional information to discuss prior to a vote on the addendum. A motion was made by Mountcastle and

seconded by Rimdzius to schedule a special meeting with an executive session to further discuss issues related to the addendum to Breitlow's contract. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

A motion was made at 11:02 AM by John Jekot and seconded by Jeff Wait to adjourn the August 25, 2020 board meeting. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Secretary, Trisha Breitlow

Date

President, Tom Elenz, Niles Park District

Date

Skokie: Yes

A motion was made by Don Miletic and seconded by Michelle Tuft to approve a 1.5% salary increase to Executive Director Breitlow, retroactive to June 18. This passed in a voice vote as follows:

Des Plaines: Yes

Golf Maine: Yes

Morton Grove: Yes

Lincolnwood: Yes

Niles: Yes

Park Ridge: Yes

Skokie: Yes

A motion was made at 4:21 PM by Don Miletic and seconded by Tom Elenz to adjourn the September 9, 2020 special board meeting. This passed in a voice vote as follows:

Des Plaines: Yes

Golf Maine: Yes

Morton Grove: Yes

Lincolnwood: Yes

Niles: Yes

Park Ridge: Yes

Skokie: Yes

Secretary, Trisha Breitlow

Date

President, Tom Elenz, Niles Park District

Date

**MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
COMPARATIVE MONTH TREASURER'S REPORT
FOR THE MONTHS OF JULY 31, 2020 AND AUGUST 31, 2020**

	JULY	AUGUST
<u>MONTHLY CASH POSITION</u>		
BEGINNING BALANCE	\$ 792,901.92	\$ 674,739.10
CASH RECEIPTS	14,262.79	312,356.26
INTEREST	46.19	45.75
TRANSFERS INTO CASH ACCOUNTS		
TRANSFERS OUT OF INVESTMENTS	(78,118.09)	(75,002.98)
DISBURSEMENTS ON LIST OF BILLS	(45,584.58)	(31,187.48)
OTHER INCREASES/(DECREASES) *	(8,769.13)	(8,064.94)
ENDING BALANCE	<u>\$ 674,739.10</u>	<u>\$ 872,885.71</u>
<u>BANK BALANCES BY ACCOUNT</u>		
GENERAL ACCOUNT	\$ 304,520.01	\$ 509,294.91
PAYROLL ACCOUNT	8,465.53	1,791.49
IMPREST ACCOUNT	1,466.08	1,466.08
NOW ACCOUNT	354,831.30	354,876.35
TOTAL CASH ACCOUNTS	<u>\$ 669,282.92</u>	<u>\$ 867,428.83</u>
ILLINOIS FUNDS MONEY MARKET ACCOUNT	\$ 5,456.18	\$ 5,456.88
	<u>\$ 5,456.18</u>	<u>\$ 5,456.88</u>
TOTAL INVESTMENT ACCOUNTS		
TOTAL CASH AND INVESTMENTS	<u>\$ 674,739.10</u>	<u>\$ 872,885.71</u>

DETAILED INVESTMENT INFORMATION

<u>ILLINOIS FUNDS MONEY MARKET ACCOUNT AND THE FIFTH THIRD BUSINESS NOW ACCOUNT</u>		
MONTHLY INTEREST INCOME	\$ 46.19	\$ 45.75
YEAR-TO-DATE INTEREST INCOME	\$ 1,539.05	\$ 1,584.80

* "Other decreases" includes credit card fees charged directly to bank statement, imprest disbursements that will appear on the "List of Bills" in subsequent month and credit card refunds.

"Other increases" may occur when checks written in a prior month are voided in the current month.

**MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
COMPARATIVE MONTH TREASURER'S REPORT
FOR THE MONTHS OF AUGUST 31, 2020 AND SEPTEMBER 30, 2020**

	AUGUST	SEPTEMBER
<u>MONTHLY CASH POSITION</u>		
BEGINNING BALANCE	\$ 674,739.10	\$ 872,885.71
CASH RECEIPTS	312,356.26	114,014.36
INTEREST	45.75	44.19
TRANSFERS INTO CASH ACCOUNTS		
TRANSFERS OUT OF INVESTMENTS	(75,002.98)	(66,909.02)
DISBURSEMENTS ON LIST OF BILLS	(31,187.48)	(95,303.18)
OTHER INCREASES/(DECREASES) *	(8,064.94)	(6,439.45)
ENDING BALANCE	<u>\$ 872,885.71</u>	<u>\$ 818,292.61</u>
<u>BANK BALANCES BY ACCOUNT</u>		
GENERAL ACCOUNT	\$ 509,294.91	\$ 428,303.46
PAYROLL ACCOUNT	1,791.49	28,145.65
IMPREST ACCOUNT	1,466.08	1,466.08
NOW ACCOUNT	354,876.35	354,919.95
TOTAL CASH ACCOUNTS	<u>\$ 867,428.83</u>	<u>\$ 812,835.14</u>
ILLINOIS FUNDS MONEY MARKET ACCOUNT	\$ 5,456.88	\$ 5,457.47
TOTAL INVESTMENT ACCOUNTS	<u>\$ 5,456.88</u>	<u>\$ 5,457.47</u>
TOTAL CASH AND INVESTMENTS	<u>\$ 872,885.71</u>	<u>\$ 818,292.61</u>

DETAILED INVESTMENT INFORMATION

**ILLINOIS FUNDS MONEY MARKET ACCOUNT AND THE
FIFTH THIRD BUSINESS NOW ACCOUNT**

MONTHLY INTEREST INCOME	\$ 45.75	\$ 44.19
YEAR-TO-DATE INTEREST INCOME	\$ 1,584.80	\$ 1,628.99

* "Other decreases" includes credit card fees charged directly to bank statement, imprest disbursements that will appear on the "List of Bills" in subsequent month and credit card refunds.

"Other increases" may occur when checks written in a prior month are voided in the current month.

**MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
COMPARATIVE MONTH TREASURER'S REPORT
FOR THE MONTHS OF SEPTEMBER 30, 2020 AND OCTOBER 31, 2020**

	<u>SEPTEMBER</u>	<u>OCTOBER</u>
<u>MONTHLY CASH POSITION</u>		
BEGINNING BALANCE	\$ 872,885.71	\$ 818,292.61
CASH RECEIPTS	114,014.36	15,781.82
INTEREST	44.19	45.50
TRANSFERS INTO CASH ACCOUNTS		
TRANSFERS OUT OF INVESTMENTS	(66,909.02)	(101,974.52)
DISBURSEMENTS ON LIST OF BILLS	(95,303.18)	(27,551.07)
OTHER INCREASES/(DECREASES) *	(6,439.45)	(10,950.39)
ENDING BALANCE	<u>\$ 818,292.61</u>	<u>\$ 693,643.95</u>
<u>BANK BALANCES BY ACCOUNT</u>		
GENERAL ACCOUNT	\$ 428,303.46	\$ 304,147.54
PAYROLL ACCOUNT	28,145.65	27,607.41
IMPREST ACCOUNT	1,466.08	1,466.08
NOW ACCOUNT	354,919.95	354,965.01
TOTAL CASH ACCOUNTS	<u>\$ 812,835.14</u>	<u>\$ 688,186.04</u>
ILLINOIS FUNDS MONEY MARKET ACCOUNT	<u>\$ 5,457.47</u>	<u>\$ 5,457.91</u>
	<u>\$ 5,457.47</u>	<u>\$ 5,457.91</u>
TOTAL INVESTMENT ACCOUNTS		
TOTAL CASH AND INVESTMENTS	<u>\$ 818,292.61</u>	<u>\$ 693,643.95</u>

DETAILED INVESTMENT INFORMATION

**ILLINOIS FUNDS MONEY MARKET ACCOUNT AND THE
FIFTH THIRD BUSINESS NOW ACCOUNT**

MONTHLY INTEREST INCOME	\$ 44.19	\$ 45.50
YEAR-TO-DATE INTEREST INCOME	\$ 1,628.99	\$ 1,674.49

* "Other decreases" includes credit card fees charged directly to bank statement, imprest disbursements that will appear on the "List of Bills" in subsequent month and credit card refunds.

"Other increases" may occur when checks written in a prior month are voided in the current month.

**MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BALANCE SHEET
AS OF JULY 31, 2020 AND AUGUST 31, 2020**

(Unaudited)

	<u>JULY</u>	<u>AUGUST</u>
ASSETS		
Cash at bank	314,451.62	512,552.48
Cash - NOW Account	354,831.30	354,876.35
Petty cash	246.18	246.18
Investments	5,456.18	5,456.88
Accounts receivable	4,129.90	6,543.72
Prepaid expenses	16,628.78	16,628.78
Total assets	<u><u>\$ 695,743.96</u></u>	<u><u>\$ 896,304.39</u></u>
LIABILITIES AND EQUITY		
Liabilities		
Payables, accruals and deferred revenues	<u>\$ 22,255.18</u>	<u>\$ 22,320.48</u>
Total liabilities	<u>22,255.18</u>	<u>22,320.48</u>
Fund Balance		
Beginning of the year	<u>\$ 665,272.50</u>	<u>\$ 665,272.50</u>
Current year activity	<u>8,216.28</u>	<u>208,711.41</u>
Total fund balance	<u>673,488.78</u>	<u>873,983.91</u>
Total liabilities and equity	<u><u>\$ 695,743.96</u></u>	<u><u>\$ 896,304.39</u></u>

**MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BALANCE SHEET
AS OF AUGUST 31, 2020 AND SEPTEMBER 30, 2020**

(Unaudited)

	AUGUST	SEPTEMBER
ASSETS		
Cash at bank	512,552.48	457,915.19
Cash - NOW Account	354,876.35	354,919.95
Petty cash	246.18	225.44
Investments	5,456.88	5,457.47
Accounts receivable	6,543.72	3,230.61
Prepaid expenses	16,628.78	16,628.78
Total assets	<u>\$ 896,304.39</u>	<u>\$ 838,377.44</u>
LIABILITIES AND EQUITY		
Liabilities		
Payables, accruals and deferred revenues	\$ 22,320.48	\$ 27,770.51
Total liabilities	<u>22,320.48</u>	<u>27,770.51</u>
Fund Balance		
Beginning of the year	\$ 665,272.50	\$ 665,272.50
Current year activity	208,711.41	145,334.43
Total fund balance	<u>873,983.91</u>	<u>810,606.93</u>
Total liabilities and equity	<u>\$ 896,304.39</u>	<u>\$ 838,377.44</u>

**MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BALANCE SHEET
AS OF SEPTEMBER 30, 2020 AND OCTOBER 31, 2020**

(Unaudited)

	<u>SEPTEMBER</u>	<u>OCTOBER</u>
ASSETS		
Cash at bank	457,915.19	333,221.03
Cash - NOW Account	354,919.95	354,965.01
Petty cash	225.44	186.94
Investments	5,457.47	5,457.91
Accounts receivable	3,230.61	5,159.93
Prepaid expenses	16,628.78	15,130.51
Total assets	<u>\$ 838,377.44</u>	<u>\$ 714,121.33</u>
LIABILITIES AND EQUITY		
Liabilities		
Payables, accruals and deferred revenues	\$ 27,770.51	\$ 22,852.08
Total liabilities	<u>27,770.51</u>	<u>22,852.08</u>
Fund Balance		
Beginning of the year	\$ 665,272.50	\$ 665,272.50
Current year activity	<u>145,334.43</u>	<u>25,996.75</u>
Total fund balance	<u>810,606.93</u>	<u>691,269.25</u>
Total liabilities and equity	<u>\$ 838,377.44</u>	<u>\$ 714,121.33</u>

**THE MAINE NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS SPECIAL MEETING**

September 9, 2020

Tom Elenz called the September 9, 2020 special meeting to order at 3:30 PM. The following board members were in attendance:

Don Miletic, Des Plaines Park District
John Jekot, Golf- Maine Park District
Melissa Rimdzius, Village of Lincolnwood Parks and Recreation
Jeff Wait, Morton Grove Park District
Tom Elenz, Niles Park District
Gayle Mountcastle, Park Ridge Park District
Michelle Tuft, Skokie Park District

A motion was made by Gayle Mountcastle at 3:32 PM and seconded by Michelle Tuft to convene into executive session in accordance with the Open Meetings Act, sections 120/2 (c) 1). This passed in a voice vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Morton Grove: Yes
Lincolnwood: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

A motion was made at 4:18 PM by John Jekot and seconded by Melissa Rimdzius to reconvene to the regular board of directors meeting. This passed in a voice vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Morton Grove: Yes
Lincolnwood: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

A motion was made by Gayle Mountcastle and seconded by Melissa Rimdzius to approve the Proposed Addendum to the Executive Director Contract, clarifying the evaluation date. This passed in a voice vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Morton Grove: Yes
Lincolnwood: Yes
Niles: Yes
Park Ridge: Yes

11/18/2020 11:11 AM
User: MARK
DB: Golf Maine Park D

CHECK PROOF FOR GOLF MAINE PARK DISTRICT

BANK CODE: NOW CHECK DATE: 11/18/2020 L.I. ICE PAY DATE FROM 11/17/2020 TO 11/18/2020

age: 1/1

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
11/18/2020	NOW	25896	00626	AERO TECH EDU - INTERNET SERVICES	4,275.00	0.00	4,275.00	1
11/18/2020	NOW	25897	00522	AIR COMFORT CORPORATION - PREVENTIVE MAINTEN.	3,494.00	0.00	3,494.00	1
11/18/2020	NOW	25898	00604	AMAZON CAPITAL SERVICES - OFFICE SUPPLIES	200.01	0.00	200.01	1
11/18/2020	NOW	25899	00030	ANDERSON LOCK - REPAIRS	281.00	0.00	281.00	1
11/18/2020	NOW	25900	00515	ANDERSON PEST SOLUTIONS - PEST CONTROL	171.10	0.00	171.10	1
11/18/2020	NOW	25901	00516	AQUA ILLINOIS, INC. - WATER SERVICE	532.24	0.00	532.24	1
11/18/2020	NOW	25902	00339	AT & T - PHONE LINES	321.78	0.00	321.78	1
11/18/2020	NOW	25903	00351	AT & T INTERNET - INTERNET LINE	310.18	0.00	310.18	1
11/18/2020	NOW	25904	00452	AT&T MOBILITY - CELL PHONE	11.63	0.00	11.63	1
11/18/2020	NOW	25905	00436	BAILA-TONE FITNESS, LLC INSTRUCTOR/ZUMBA CLASS	235.20	0.00	235.20	1
11/18/2020	NOW	25906	00630	CHICAGO YOUTH CRICKET ACADEMY INSTRUCTOR/CRICKET	525.00	0.00	525.00	1
11/18/2020	NOW	25907	00156	COM ED - ELECTRIC SERVICE	3,703.36	0.00	3,703.36	1
11/18/2020	NOW	25908	00534	COMCAST - INTERNET LINE	148.35	0.00	148.35	1
11/18/2020	NOW	25909	00254	DOOR SYSTEMS, INC. - AUTO DOOR REPAIRS/DEE & FELD	770.00	0.00	770.00	1
11/18/2020	NOW	25910	00533	EXPERT CHEMICAL & SUPPLY, INC. - MAINTENANCE SUPPLIES	1,591.90	0.00	1,591.90	1
11/18/2020	NOW	25911	00370	GROOT RECYCLING AND WASTE GARBAGE WASTE REMOVAL	430.06	0.00	430.06	1
11/18/2020	NOW	25912	00052	HOME DEPOT - MAINTENANCE SUPPLIES	72.33	0.00	72.33	1
11/18/2020	NOW	25913	00066	JOURNAL AND TOPICS - LEGAL NOTICE/LEVY	330.22	0.00	330.22	1
11/18/2020	NOW	25914	00069	KONE INC. - ELEVATOR REPAIR/DEE	676.89	0.00	676.89	1
11/18/2020	NOW	25915	00531	MONARCH BURGLAR ALARM CO. - BURGLAR ALARM/DEE GAR.	147.00	0.00	147.00	1
11/18/2020	NOW	25916	00094	NATIONAL TREKRON'DO ACADEMY - INSTRUCTOR/TAEKWONDO	1,209.00	0.00	1,209.00	1
11/18/2020	NOW	25917	00096	NICOR GAS - NATURAL GAS	390.94	0.00	390.94	1
11/18/2020	NOW	25918	00017	OLSON'S ACE HARDWARE - UTILITY PUMP	94.99	0.00	94.99	1
11/18/2020	NOW	25919	00115	PAUL McDONALD - VOID	300.00	0.00	300.00	1
11/18/2020	NOW	25920	00116	PDMA - MEMBER CONTRIBUTION/RISK MANAGEMENT	7,906.85	0.00	7,906.85	1
11/18/2020	NOW	25921	00517	QUEST MAINTENANCE, LTD. - WEEKEND CLEANING	1,395.00	0.00	1,395.00	1
11/18/2020	NOW	25922	00629	SKOKIE PRINTING INC. - STAFF SHIRTS	1,512.50	0.00	1,512.50	1
11/18/2020	NOW	25923	00623	SOS TECHNOLOGIES - COVID PPE SUPPLIES	1,139.87	0.00	1,139.87	1
11/18/2020	NOW	25924	00214	VILLAGE PLUMBING AND SEWER SERVICE - BACKFLOW TESTING & REPAIRS	1,140.00	0.00	1,140.00	1

Num Checks: 29 Num Stubs: 0

Num Invoices: 29 Total Amount: 33,316.40

L.C.L.T

11/18/20

Balance Due	\$1,875.00
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**GOLF MAINE PARK DISTRICT
2021
MEETING SCHEDULE**

In accordance with the Open Meeting Act, the following is a list of regular Park Board Meeting dates for the 2021 calendar year. Notification of schedule changes will be made and posted. Special Meeting dates & times will be added to this list as they are scheduled.

Meetings are held at Feldman Recreation Center unless posted otherwise.
8800 W. Kathy Lane, Niles, Illinois 60714
847-297-3000

Board of Commissioners

7:00pm

January 21

February 18

March 18

April 15

May 20

June 17

July 15

August 19

September 16

October 21

November 18

December 16

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

GOLF MAINE PARK DISTRICT held at
8800 KATHY LANE (Name of Agency)
NILES ILLINOIS on 11/19/2020 at 7⁰⁰ PM
(Location) (Month/Day/Year) (Time)

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on Saturday, January 30, 2021 at 3:30 p.m.:

	<u>Name</u>	<u>Title</u>	<u>Email</u>
Delegate:	JOHN JEKOT	DIRECTOR OF SPECIAL PROJECTS & ADMIN.	JOHN@GMPD.ORG
1st Alternate:	MARK RESNICK	EXECUTIVE DIRECTOR	MARK@GMPD.ORG
2nd Alternate:	JINAL SHAH	PRESIDENT	
3rd Alternate:			

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:

Signed: [Signature]
(President of Board)

Attest: [Signature]
(Board Secretary)

Return this form to:

Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org