

**GOLF MAINE PARK DISTRICT
REGULAR SCHEDULED BOARD MEETING
8800 W. Kathy Lane, Niles, IL 60714
847.297.3000**

**June 25, 2026
6:00 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Visitors/Visitor Comment**
- 4. Changes or Additions to the Agenda**
- 5. Approval of the Consent Agenda**
 - i. *Minutes of the May 27, 2026 Regular Scheduled Meeting
 - ii. *Minutes of the May 27, 2026 Special Meeting
 - iii. *Treasurer's Report May 2026
 - iv. *Bills Payable May 2026
- 6. Staff Reports**
 - i. *Executive Director
- 7. Unfinished or Continuing Business**
 - i. *Legislative Update
 - ii. *Cook County second installment delay
- 8. New Business**
 - i. Design Perspective - Professional Services for Dee Park Athletic Fields and Cricket Pitch Dev.
 - ii. Board Member Comments
- 9. Closed Session**
 - i. I make a motion that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act.
- 11. Adjournment**

*** - INDICATES ATTACHED**

Our Mission - To enhance the quality of life for the residents of the Golf Maine Park District, and to promote a strong sense of community, by providing a broad, diverse, and challenging set of cultural and recreational programs, and clean, beautiful and safe parks.



**MINUTES OF THE REGULAR SCHEDULED MEETING
BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT
MAINE TOWNSHIP, COOK COUNTY, ILLINOIS
HELD ON MAY 27, 2026
6:00PM**

1. CALL TO ORDER

- a. Commissioner Liddell called the meeting to order at 6:08pm.

2. ROLL CALL

- a. Roll was called: Present: Jamal Liddell, Jay Shah, Jasmin Zahirovic

Absent: Zain Durrani, Yogesh Patel

Staff Present: Anthony Silmon, Manny Hernandez, Samir Kurtovic

3. VISITORS / VISITOR COMMENTS

- a. None

4. ELECTION OF BOARD OFFICERS

- a. President
 - i. Nomination by Commissioner Shah to approve Commissioner Liddell.
 - ii. Seconded by Commissioner Zahirovic.
 - iii. Roll was Called: Ayes: 3 Nays: 0
- b. Vice-President
 - i. Nomination by Commissioner Liddell to approve Commissioner Zahirovic.
 - ii. Seconded by Commissioner Shah.
 - iii. Roll was Called: Ayes: 3 Nays: 0
- c. Treasurer
 - i. Nomination by Commissioner Liddell to approve Commissioner Patel.
 - ii. Seconded by Commissioner Zahirovic.
 - iii. Roll was Called: Ayes: 3 Nays: 0
- d. Assistant Treasurer
 - i. Nomination by Commissioner Zahirovic to approve Commissioner Shah.
 - ii. Seconded by Commissioner Liddell.
 - iii. Roll was Called: Ayes: 3 Nays: 0
- e. Secretary
 - i. Nomination by Commissioner Liddell to approve Kevin Hubka.
 - ii. Seconded by Commissioner Shah.
 - iii. Roll was Called: Ayes: 3 Nays: 0

5. CHANGES OR ADDITIONS TO THE AGENDA

- a. None

6. APPROVAL OF THE CONSENT AGENDA

- a. Discussion: None
- b. Commissioner Liddell moved to approve the consent agenda.
- c. Seconded by Commissioner Zahirovic.
- d. Roll was called: Ayes: 3 Nays: 0

7. STAFF REPORTS

a. Executive Director (Kevin Hubka)

- i. Discussion: A detailed report was submitted in the board packet. Secretary Hubka provided an update on the status of Capital Improvement items that have been approved. He went down the list provided in his report and said if they are "Completed", "Scheduled", "In Progress", or "Delayed". Secretary Hubka also informed the Board that we have had an incident involving our gym divider at Feldman, as the divider motor caught on fire when we went to put it in the "up" position. The fire was contained to just the motor, and the divider was not affected. Samir was able to purchase a temporary motor to get us by and he installed it, until such time that the new curtain and motor arrive.

8. UNFINISHED or CONTINUING BUSINESS

a. Legislative

- i. Discussion: None

b. Alarm System for Dee / Feldman Park

- i. Discussion: Secretary Hubka informed the Board that the electrical work has been completed for both sites, and we have now entered the installation phase. The expected completion date is June 5.

c. Master Plan Update

- i. Discussion: Secretary Hubka informed the Board that the Community survey has been distributed to the surrounding community via Door Hanger. We have already received over 120 responses so far.

9. NEW BUSINESS

a. Approval of Ordinance 26-02; Combined Budget and Appropriation Ordinance

- i. Discussion: None
- ii. Commissioner Liddell motioned to approve.
- iii. Seconded by Commissioner Shah.
- iv. Roll was called: Ayes: 3 Nays: 0

b. Approval of revised 2026 Board meeting schedule

- i. Discussion: None
- ii. Commissioner Zahirovic motioned to approve.
- iii. Seconded by Commissioner Liddell.
- iv. Roll was called: Ayes: 3 Nays: 0

c. Approval of Park District Truck, Capital Item #51, not to exceed \$75,000.00

- i. Discussion: Commissioner Zahirovic asked what will happen with the current truck, to which Hubka replied that we will keep the current truck, as the trade-in option is not a good deal. Hubka stated that keeping the current truck does have benefits that we can utilize, such as having a back-up if anything does go wrong with the truck we have the ability to not fall behind because our truck is out of service. Hubka also added that workers now will be able to have separate work vehicles and can accomplish more work separately.
- ii. Commissioner Liddell motioned to approve.
- iii. Seconded by Commissioner Zahirovic.
- iv. Roll was called: Ayes: 3 Nays: 0

d. Approval of Dee Park Lot Resurfacing and Repairs, not to exceed \$20,000.00

- i. Discussion: Secretary Hubka noted the areas that need repair.
- ii. Commissioner Liddell motioned to approve.
- iii. Seconded by Commissioner Shah.
- iv. Roll was called: Ayes: 3 Nays: 0

- e. Approval of Feldman Park Resurfacing and Repairs, not to exceed \$6,500.00
 - i. Discussion: Secretary Hubka noted the areas that need repair.
 - ii. Commissioner Liddell motioned to approve.
 - iii. Seconded by Commissioner Zahirovic.
 - iv. Roll was called: Ayes: 3 Nays: 0
- f. Approval of Field Striper, Capital Item #93, Not to exceed \$4,000.00
 - i. Discussion: Secretary Hubka informed the Board that our current striper is no longer usable, as it died out, as it was over 20 years old.
 - ii. Commissioner Liddell motioned to approve.
 - iii. Seconded by Commissioner Zahirovic.
 - iv. Roll was called: Ayes: 3 Nays: 0
- g. Approval of OSLAD Audit for Dee Park PlayGround
 - i. Discussion: None
 - ii. Commissioner Liddell motioned to approve.
 - iii. Seconded by Commissioner Shah.
 - iv. Roll was called: Ayes: 3 Nays: 0
- h. D'Arbor Tree Cutting Service @ Dee Park
 - i. Discussion: Hubka informed the Board members that this item was a safety issue and needed to be addressed immediately, which was why it did not get approved by the Board.
- i. Concrete Repairs @ Dee Park WSP and Pathway
 - i. Discussion: Hubka informed the Board members that this item was a safety issue and needed to be addressed immediately, which was why it did not get approved by the Board.
- j. Board member comments
 - i. Discussion: None

10. CLOSED SESSION

- a. None

11. ADJOURNMENT

- a. Commissioner Liddell moved to adjourn the meeting.
- b. Seconded by Commissioner Durrani.
- c. Roll Was Called Aye: 5 Nay: 0
- d. The meeting adjourned at 7:27pm.

Minutes Approved: 6/25/2026

Jamal Liddell
President

Kevin Hubka
Secretary

**MINUTES OF THE SPECIAL MEETING
BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT
MAINE TOWNSHIP, COOK COUNTY, ILLINOIS
HELD ON MAY 27, 2026
6:00PM**

1. CALL TO ORDER

- a. Commissioner Liddell called the meeting to order at 6:06pm.

2. ROLL CALL

- a. Roll was called: Present: Jamal Liddell, Jasmin Zahirovic, Jay Shah

Absent: Zain Durrani, Yogesh Patel

Staff Present: Anthony Silmon, Manny Hernandez, Samir Kurtovic

3. VISITORS / VISITOR COMMENTS

- a. None

4. ORDINANCE NO. 26-02; COMBINED BUDGET & APPROPRIATION ORDINANCE 2026/27

- a. Discussion: Secretary Hubka advised the Board that the purpose of this hearing is for the public to get an opportunity to comment on the Budget and Appropriation Ordinance that is being presented to the Board.

5. ADJOURNMENT

- a. Commissioner Liddell moved to adjourn the meeting.
b. Seconded by Commissioner Zahirovic.
c. Roll Was Called Aye: 3 Nay: 0
d. The meeting adjourned at 6:07pm.

Minutes Approved: 6/25/2026

Jamal Liddell
President

Kevin Hubka
Secretary

GOLF MAINE PARK DISTRICT
FISCAL YEAR 2025-26
SUMMARY OF REVENUES, EXPENDITURES & CASH BALANCES
May , 2026

MONTHLY CASH POSITION	ACCOUNTS USED FOR	May 2026	April 2026	May 2025
		Cash	Prior	Prior FY
BANK BEGINNING BALANCES		Balance	Month	Cash Balance
Fifth Third Maxsaver Savings Account	Property Tax Distributions	\$260,822.09	\$23,727.11	\$95,256.56
Fifth Third NOW Checking Account	Accounts Payable	262,565.74	246,787.79	240,375.77
Fifth Third Directors Account		2,148.82	1,148.82	950.82
Fifth Third Liability Account		1,065.53	1,065.53	1,064.53
Wintrust NorthShore	Old Bond	0.87	10.87	718,595.58
Wintrust Checking Account	Payroll	8,718.98	9,296.94	39,463.00
Wintrust MaxSafe MMA Savings	Property Tax Distributions	741,069.18	554,289.82	1,206,322.35
Wintrust MaxSafe MMA Savings CLOSED APR 2025	Grant	NA	NA	NA
Wintrust MaxSafe MMDA Savings	New Bond 2026	1,895,106.03	1,897,485.65	NA
Illinois Funds Money Market	Investment Account	72,161.87	71,938.73	69,245.79
Real Estate Taxes		0.00	237,038.62	2,895.10
Interest		5,673.26	7,937.59	4,459.40
Replacement Taxes		6,038.72	2,454.56	6,572.07
Cash Deposits		33,983.21	272,449.27	23,330.61
Credit Card Transactions		38,986.62	32,586.86	43,391.58
Fees-NSF/Merchant/ Bank		(1,546.40)	(1,400.33)	(917.69)
Vendor/IMRF/Nationwide/IDES Qtr Taxes/ Invoices/Payments		(216,380.45)	(48,204.84)	(58,858.37)
Payrolls for the Month		(68,055.58)	(65,577.96)	(61,550.02)
Other-Directors Account (Refund Deposits)		(215.00)	(400.00)	(600.00)
Transfers Out (Wire Payments)		NA	NA	NA
Bond Payments		NA	NA	NA
Month End Balance		\$3,042,143.49	\$3,242,635.03	\$2,329,997.08
BANK END BALANCES BY ACCOUNT		Bank	Bank	Prior FY
		Balance	Balance	Bank Balance
Fifth Third Maxsaver Savings Account	Property Tax Distributions	\$60,916.89	\$260,822.09	\$98,163.12
Fifth Third NOW Checking Account	Accounts Payable	225,389.89	262,565.74	247,306.12
Fifth Third Directors Account		1,735.82	2,148.82	2,350.82
Fifth Third Liability Account		1,065.53	1,065.53	1,064.53
Wintrust NorthShore	Old Bond	0.00	0.87	718,684.17
Wintrust Checking Account	Payroll	\$9,258.85	\$8,718.98	\$107,178.14
Wintrust MaxSafe MMA Savings CLOSED APR 2025	Grant	NA	NA	NA
Wintrust MaxSafe MMA Savings	Property Tax Distributions	\$873,158.11	\$741,069.18	\$1,070,441.62
Wintrust MaxSafe MMDA Savings	New Bond 2026	\$1,794,010.79	\$1,898,106.03	NA
Illinois Funds Money Market	Investment Account	\$72,390.91	\$72,161.87	\$69,505.47
Total Cash Accounts		\$3,037,926.79	\$3,246,659.11	\$2,314,693.99
TOTAL CASH AND INVESTMENTS		\$3,037,926.79	\$3,246,659.11	\$2,314,693.99

INVOICE REGISTER FOR GOLF MAINE PARK DISTRICT
EXP CHECK RUN DATES 05/01/2026 - 05/31/2026

Vendor ID	Vendor Name	Invoice #	Description	TOTAL	\$209,009.97	Check #	Check Date
				Inv. Date	Amount		
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR69618	TICKET #2097 CAMERA REPLACEMENT PROJECT	4/28/2026	9,748.46	5954	5/4/2026
00604	AMAZON CAPITAL SERVICES	1DLW-3GJN-MKFF	PARK IMPROVEMENT	4/28/2026	517.6	5949	5/4/2026
00516	AQUA ILLINOIS, INC.	APR 24, 2026-3781	ACUTAL READING @ FP	4/24/2026	455.65	5950	5/4/2026
00516	AQUA ILLINOIS, INC.	APR 24, 2026-3782	ACTUAL READING @ FP (SPRINKLERS)	4/24/2026	108.94	5951	5/4/2026
00534	COMCAST	APR 26, 2026-7511	HIGH SPEED INTERNET @ FP	4/26/2026	155.77	5953	5/4/2026
00449	FAST SIGNS	INV #29-83658	BANNER	4/8/2026	337.4	5955	5/4/2026
00449	FAST SIGNS	INV #29-83554	BANNER	3/23/2026	171.24	5956	5/4/2026
00449	FAST SIGNS	INV #29-83506	BUSINESS CARDS FOR SERENITY SEARS	3/6/2026	53.8	5957	5/4/2026
00701	FNBO	APR 22, 2026-9650	KEVIN MASTERCARD PURCHASES	4/22/2026	80	5958	5/4/2026
00701	FNBO	APR 22, 2026-8090	KEVIN MASTERCARD PURCHASES	4/22/2026	401.55	5959	5/4/2026
00701	FNBO	APR 22, 2026-2605	MICHAEL MASTERCARD PURCHASES	4/22/2026	259.34	5960	5/4/2026
00701	FNBO	APR 22, 2026-6390	PUNEET MASTERCARD PURCHASES	4/22/2026	76.47	5961	5/4/2026
00701	FNBO	APR 22, 2026-8167	SAMIR MASTERCARD PURCHASES	4/22/2026	365.86	5962	5/4/2026
00701	FNBO	APR 22, 2026-7155	ANTHONY MASTERCARD PURCHASES	4/22/2026	248.64	5963	5/4/2026
00116	PDRMA	INV #0426125H	MEMBER APRIL 2026 MONTHLY CONTRIBUTIONS	4/30/2026	9,150.56	5968	5/4/2026
00116	PDRMA	INV #0426125	PROPLIAB,WORK COMP, EMPLY PRAC,POLL LIAB, CYBER	4/30/2026	2,920.81	5969	5/4/2026
00640	MBD MARTIAL ARTS, INC.	INV #30523517	SESSION #3 4/06/2026 - 05/04/2026	5/4/2026	450	5967	5/4/2026
00592	LAUTERBACH & AMEN, LLP	INV #117967	PROFESSIONAL SRV APRIL 2026	5/1/2026	963	5966	5/4/2026
00716	BEST BUS SALES	INV #009986	2024 FORD E350 KSIR BUS	4/24/2026	106,445.00	5952	5/4/2026
00370	GROOT, INC.	INV #16404786T092	WASTE PICKUP SERVICES @ DP	5/1/2026	771.17	5964	5/4/2026
00370	GROOT, INC.	INV #16404785T092	WASTE PICKUP SERVICES @ FP	5/1/2026	278.38	5965	5/4/2026
00080	MAINE NILES ASSN OF SPEC. REC.	INV # GM MDC 2	2026 MEMBER DIST CONTRIBUTION 2ND QTR	4/1/2026	17,204.25	5980	5/11/2026
00490	DESIGN PERSPECTIVES	INV #26-3723E-4	2026 COMP MASTER PLAN	4/29/2026	13,800.00	5977	5/11/2026
00096	NICOR GAS	INV #APR 27, 2026-FP	GAS AT FP	4/27/2026	465.07	5981	5/11/2026
00608	FOX VALLEY FIRE AND SAFETY	INV #IN00859030	ANNUAL INSPECTION WET FIRE SPRINKLER SYSTEM @ FP	5/10/2026	505	5978	5/11/2026
00030	ANDERSON LOCK	INV #7124969	EXTERIOR WASHROOMS REPLACED MORTISE BODIES & INDICATORS	5/7/2026	1,770.54	5971	5/11/2026
00069	KONE	INV #1159136686	ANNUAL CODE-REQUIRED TESTING @ FP	4/30/2026	1,018.12	5979	5/11/2026
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR69937	ONLINE MONTHLY BACKUP FEES 4/30/26-5/29/26	4/30/2026	160	5972	5/11/2026
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR69816	MONTHLY PHONE SVR 4/15/26-5/14/26	4/30/2026	220.4	5973	5/11/2026
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR69815	DP COPIER COLOR OVERAGE FEE 3/17/26-4/16/26	4/30/2026	8.93	5974	5/11/2026
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR69814	FP COPIER COLOR OVERAGE FEE 3/16/26-3/31/26	4/30/2026	237.63	5975	5/11/2026
00604	AMAZON CAPITAL SERVICES	1H31-GX69-L1RQ	OFFICE SUPPLIES	5/5/2026	277.84	5970	5/11/2026
00066	DES PLAINES JOURNAL INC.	INV #196330	LEGAL PUBLICATIONS	4/22/2026	156.42	5976	5/11/2026
00096	NICOR GAS	MAY 13, 2026-DP	GAS AT DP	5/13/2026	252.96	5995	5/18/2026
00128	RUDIG TROPHIES	INV #96676	5-8 GR VOLLEYBALL LEAGUE GOLD MEDAL-INSERT	10/24/2025	54.02	5998	5/18/2026
00128	RUDIG TROPHIES	INV #97140	4-6 BASKETBALL LEAGUE	12/3/2025	423.89	5997	5/18/2026
00128	RUDIG TROPHIES	INV #98542	5-8 GRADE VOLLEYBALL LEAGUE	3/24/2026	30.74	5998	5/18/2026
00156	COM ED	MAY 12, 2026-DP	ELECTRICITY @ DP	5/12/2026	866.04	5988	5/18/2026
00156	COM ED	MAY 14, 2026-FP	ELECTRICITY @ FP	5/14/2026	1,480.24	5989	5/18/2026
00604	AMAZON CAPITAL SERVICES	1N66-Q1GK-7CGY	OFFICE SUPPLIES	5/13/2026	89.5	5984	5/18/2026
00604	AMAZON CAPITAL SERVICES	1XKL-3LWF-LYLL	OFFICE SUPPLIES	5/12/2026	103.27	5985	5/18/2026
00604	AMAZON CAPITAL SERVICES	1FJ4-6KLR-KVNW	GAMING EQUIPMENT & SUPPLIES	5/11/2026	2,992.44	5986	5/18/2026
00838	TRUGREEN PROCESSING CENTER	INV #223483773	ORNAMENTAL BED WEE CONTROL @ FP	4/26/2026	73.76	5999	5/18/2026
00522	AIR COMFORT LLC	INV #423219	BOILER PUMP/MOUNTED PUMP ASSEMBLY/NGB KITS/VERIFY OPERATION	5/5/2026	11,820.00	5982	5/18/2026
00052	HOME DEPOT	INV #APR 29, 2026	MAINTENACNE,BLD/PK IMPRV,JANITORIAL,SUPPLIES	4/29/2026	821.85	5992	5/18/2026
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR70069	ALARM SYSTEM-NETWORK WIRE NEEDED TO BE INSTALLED	5/14/2026	175	5990	5/18/2026
00066	DES PLAINES JOURNAL INC.	INV #196352	COLOR PROGRESS REPORT 2026	4/22/2026	600	5991	5/18/2026
00671	CITI CARDS	INV #MAY 12, 2026	DINS,KEVIN & ANTHONY PURCHASES	5/12/2026	10,246.12	5987	5/18/2026
00077	LURVEY LANDSCAPE SUPPLY	INV #MAY 7, 2026	ORDER #S1-10126301	5/7/2026	487	5993	5/18/2026
00077	LURVEY LANDSCAPE SUPPLY	INV #MAY 11, 2026	ORDER #S1-10126549	5/11/2026	773	5994	5/18/2026
00707	AK ELECTRIC, INC.	INV #43-2026	PROVIDING 4 DEDICATED OUTLETS/ALARM SYSTEM	5/16/2026	2,980.00	5983	5/18/2026
00715	AEREX PEST CONTROL	INV #2675680-FP	PEST CONTROL @ FP	5/6/2026	75	6000	5/26/2026
00715	AEREX PEST CONTROL	INV #2675684-DP	PEST CONTROL @ DP	5/6/2026	75	6001	5/26/2026
00083	CAPITAL ONE TRADE CREDIT	INV #1669878094	SPECIAL EVENT & WSP SUPPLIES	5/19/2026	262.89	6002	5/26/2026
00534	COMCAST	MAY 17, 2026-4541	HIGH SPEED INTERNET @ DP	5/17/2026	235.42	6003	5/26/2026
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR70154	TOMER FOR COPIERS	5/22/2026	13.95	6004	5/26/2026
00672	D ARBOR PROFESSIONALS	INV #4582	PRUNNING, STUMP REMOVAL,	5/20/2026	1,500.00	6005	5/26/2026
00555	ILLINOIS STATE POLICE	INV #20260400680	BCKGRD CK-ILUNAO-ERPEL,CHILANDA,TAPIA	4/30/2026	30	6006	5/26/2026
00531	MONARCH BURGLAR ALARM CO.	JUN 1-SEPT 1,2026	DP GARAGE LTE ALARM MONITORING SRV	5/26/2026	153	6008	5/26/2026
00705	POLMAX CONSTRUCTION INC.	INV #MAY 20, 2026	CONCRETE WORK AT DEE PARK	5/20/2026	1,600.00	6009	5/26/2026
00128	RUDIG TROPHIES	INV #99427	MENS BASKETBALL LEAGUE	5/14/2026	179.93	6010	5/26/2026
00128	RUDIG TROPHIES	INV #99555	MENS BASKETBALL LEAGUE	5/21/2026	78.11	6011	5/26/2026
00077	LURVEY LANDSCAPE SUPPLY	INV #S1-10126549-01	SOD	5/19/2026	773	6007	5/26/2026



“IN THE KNOW”

BOARD REPORT – JUNE 2026

(By: Kevin Hubka, Executive Director)

MASTER PLAN:

THE COMMUNITY SURVEY ENDED ON JUNE 7. THEY RECEIVED OVER 100+ SURVEYS FROM OUR COMMUNITY. MORE INFORMATION TO FOLLOW.

RECREATION UPDATE: (SUBMITTED BY ANTHONY SILMON, SUPT. OF RECREATION)

The Recreation Department experienced a busy and extremely successful May and June! We hosted our annual Field Day event with games and events for over 250 students from three local schools—Mark Twain, Melzer and Apollo—where Mark Twain ultimately took home the trophy. Summer camp also started strong at maximum capacity, hosting a record 66 participants the first week and a record shattering 69 campers the following week. We have been using the park bus purchased for us which has done wonders for our summer camp by allowing maximum flexibility on trips.

MAINTENANCE UPDATE: (SUBMITTED BY SAMIR KURTOVIC, SUPT. OF MAINTENANCE)

The Maintenance Department successfully completed new sod at the Feldman entrance and also additional sod at Dee Park. Numerous repairs have been made to the spray park including concrete work, valve repair, and floater repair. The spray park is fully operational for now. The new field liner has been put together and is now in use. This new field liner is way more efficient on paint than the previous machine, and is saving the park over 1.5 gallons of paint per use.

BUSINESS / HR UPDATE: (SUBMITTED BY DINA WEYMOUTH, BUSINESS MANAGER)

During this multi-week period, I successfully managed core financial operations by processing accounts payable in BS&A, issuing vendor checks, wire transfers and processed & submitted payrolls. My human resources responsibilities included managing the background checks and onboarding workflows for several new part-time employees and updating a few current part-time employees. I maintained and managed my office mail, resolving technical IT and software access issues, and communicating with vendors to correct billing discrepancies. Finally, I fulfilled key organizational compliance demands by completing month-end closures, generating executive board reports, and preparing necessary documentation for financial and salary audits for PDRMA.

FACILITIES UPDATE: (SUBMITTED BY MANNY HERNANDEZ, OFFICE MANAGER)

We have successfully implemented tap-to-pay services at both our Feldman and Dee Park locations, providing a more convenient payment option for our patrons. We have also completed the purchase of a golf cart to assist staff in safely monitoring Dee Park in response to recent incidents and increased operational needs. The addition of the golf cart will improve staff mobility and enhance our ability to oversee park activities efficiently. We anticipate receiving the golf cart sometime next week and look forward to putting it into service. We have moved our outdoor pepsi machine to the new picnic shelter, which we believe will create more usage.

UPCOMING SPECIAL EVENTS:

JULY 17 - SUMMER FEST @ DEE PARK

AUGUST 4 - NATIONAL NIGHT OUT @ DEE PARK

AUGUST 7 - MOVIE NIGHT @ DEE PARK

AUGUST 21 - MOVIE NIGHT AT DEE PARK

MISC:

- 1) TAP-TO-PAY PAYMENT PROCESSING IS COMPLETED. WE WENT WITH ALL WIRELESS MODULES.
- 2) THE GOLF CART FOR STAFF @ DEE PARK HAS BEEN ORDERED, AND SHOULD BE DELIVERED THE WEEK OF JUNE 21.
- 3) PARKING LOT RESURFACING @ DEE PARK AND FELDMAN HAS BEEN COMPLETED.
- 4) ALARM SYSTEM FOR FELDMAN PARK AND DEE PARK HAS BEEN COMPLETED. STAFF WILL BE HAVING A MEETING TO DISCUSS THE IMPLEMENTATION OF THIS PROCESS.
- 5) SECURITY IS SET FOR JULY 3 + 4 FOR DEE PARK.

CAPITAL IMPROVEMENT ITEMS:

PROJECT/CAPITAL ITEM LIST REPORT

<u>PROJECT</u>	<u>STATUS</u>	<u>COMMENTS</u>
BACKSTOP MOTOR REPLACEMENT	IN PROGRESS	SCHEDULED FOR JULY INSTALL
GYM DIVIDER REPLACEMENT	IN PROGRESS	SCHEDULED FOR AUGUST INSTALL
NEW EXERCISE EQUIPMENT FOR TRACK	IN PROGRESS	WILL PROCESS ORDER IN JULY
INDOOR/OUTDOOR GARBAGE CANS	IN PROGRESS	COMPLETED
ALARM SYSTEM FOR DEE / FELDMAN PARK	COMPLETED	COMPLETED
PARK DISTRICT TRUCK	APPROVED	ORDERED
PARKING LOT RESURFACING @ FELDMAN/DEE	COMPLETED	COMPLETED
CAMERA'S @ DEE PARK & FELDMAN	APPROVED	SCHEDULED FOR JULY COMPLETION
FIELD LINING MACHINE	COMPLETED	COMPLETED
GOLF CART FOR DEE PARK	APPROVED	ORDERED

LEGISLATIVE UPDATE



THE LATEST LEGISLATIVE ISSUES AFFECTING PARKS, RECREATION AND CONSERVATION

#16-2026 — Thursday, June 5, 2026

TO: IAPD Members

FROM: Peter Murphy, Esq., CAE, IOM, IAPD President and CEO
Jason Anselment, IAPD General Counsel
Maura Freeman, Director of Advocacy and Strategic Initiatives

RE: **Bills Passed Both Chambers (IL General Assembly Adjourns Spring Session)**

As the Illinois General Assembly adjourned its regular spring session just before 5 am on Monday, June 1, lawmakers concluded another busy legislative year marked by an extraordinary volume and variety of proposals debated in Springfield. Throughout this spring session, IAPD closely monitored hundreds of bills that could impact park districts, forest preserves, conservation districts, municipal recreation departments, and special recreation associations across Illinois.

As you review the bills included in this Legislative Update, it is important to remember that these bills are still just that—bills. Until a bill is signed by Governor Pritzker and enacted as a Public Act, it does not carry the force of law. IAPD will continue monitoring the status of these measures and will keep members informed as the Governor takes action.

Two more IAPD platform initiatives PASSED and headed to the Governor's desk!

Electronically file budget and appropriation ordinances. SB 2102 (Harriss, E. / Elik, A.) passed unanimously in the Senate in April 2025. More than a year later, it received its second unanimous vote on the House floor. Once it is signed into law, units of government will finally be able to electronically file their budget and appropriation ordinances with the county clerk! **We owe a great deal of gratitude to chief sponsors, Senator Erica Harriss and House Leader Amy Elik who fought hard to get this important bill across the finish line this year.** If either of these women are your district's elected officials, consider sending a 'thank you' note their way!

- Senate vote: 56-0
- House vote: 112-0

Increasing the audit threshold under the Government Account Audit Act. We ultimately have Senator Adriane Johnson and Representative Brad Fritts to thank for the passage of IAPD's initiative to increase the audit threshold. Because of a late-stage amendment, **SB 2836** is very similar to IAPD's platform initiative (HB 4545 (Blair-Sherlock, B.)), in so far as it **uniformly increases the audit threshold from \$850,000 to \$1,400,000.** No matter which legislative vehicle ultimately drove this increase, we are thrilled to check another platform initiative off the list (especially with unanimous votes in both chambers)!

- Senate vote: 57-0
- House vote: 111-0

As a reminder, Representative Manley introduced HB 5391 this session to completely reform the way all units of local government conduct their financial reporting (including audits and AFRs), and would have subjected public bodies to numerous burdensome requirements. IAPD's opposition to HB 5391 (Manley, N.) ensured that the bill was held back, but IAPD will continue to engage both the sponsor and supporting organizations throughout the summer.

Once SB 2102 and SB 2836 are signed into law, IAPD will celebrate the passage of a staggering SEVEN platform initiatives so far during the 104th General Assembly!

Two more MAJOR victories this session!

As we reported in Monday's video update, the contents of SB 3907 were added to **HB 3595 (Morrison, J. / Mason, J.)** before it passed in both chambers. Thanks to your advocacy and the strong relationships you have built with local legislators, **IAPD's proposed compromise language was incorporated and preserves local control over "special activities" programs operated by units of local government and SRAs.** In order for an IAPD member to take advantage of this new "special activities" exemption, the program must meet the following requirements:

- The governing board of the unit of local government must have adopted policies governing the operation of such programs,
- The parent or legal guardian of each child must have received written notification that the program is not licensed,
- The program may be offered to the following categories of children:
 - Children 0-2 years of age for no more than 1 hour at a time,
 - Children 3+ years of age for no more than 3.5 continuous hours at a time, or
 - Children 5+ years of age for no more than 100 continuous days in any 12-month period when school is not in session,
- The program is not called a "pre-school," and does not claim to be licensed,
- Employees and volunteers of the program are subjected to the following checks no less than once every 5 years:
 - Name-based criminal background checks (Section 8-23 of the Park District Code)
 - Free name-based check against state sex offender registry
 - Free name-based check against federal sex offender registry
 - Name-based Child Abuse and Neglect Tracking System (CANTS) check conducted through the Illinois Department of Early Childhood (IDEC) at no cost to the unit of local government
- The program does not participate in CCAP or receive Early Childhood Block Grant funding.

If a program cannot meet these requirements, it will be subject to the requirements of partial licensure as a "Recognized Alternative Provider" (RAP) or full licensure.

Note that this legislation will have a delayed effective date. For park districts, the effective date will be July 1, 2028. For all other child care providers, the effective date will be July 1, 2027. Assuming this bill is signed into law, IAPD members can look forward to continued education about this important legislation. **In the meantime: If you contacted your legislator(s) about this legislation at any point during the spring session, it is very important for your agency to follow up with a "thank you" for their support of park districts and other recreation/special recreation agencies.**

- (Relevant) Senate vote: 50-7

- (Relevant) House vote: 80-33

On the second to last day of the spring session, the e-bike/micromobility initiative we've been negotiating this year was filed under a new bill number. **SB 3484 (Villivalam, R. / Hernandez, B.)** will establish new statewide regulations governing e-bikes and other micromobility devices—and their operation upon streets, sidewalks, and paths throughout Illinois. Importantly, **the final version of this bill includes IAPD's language ensuring that park districts, forest preserve districts, and conservation districts retain the authority to regulate the use of these devices on their bike paths in a more restrictive manner.** As Secretary Giannoulas himself noted during IAPD's Legislative Conference, *no one knows our paths and trails better than the agencies that actually manage them!* We extend our gratitude to the Secretary, his staff, and both Leader Ram Villivalam and Representative Barbara Hernandez for their extensive collaboration with IAPD throughout the legislative process!

- (Relevant) House vote: 84-16
- (Relevant) Senate vote: 48-7

State budget

Illinois FY27 Budget: **HB 111 (Welch, E. / Sims, E.)** is a \$55.9 billion budget, and is funded in part by more than \$800 million in new taxes included in the revenue omnibus (**SB 3019 (Villanueva, C. / Tarver, C.)**). **Of note for park/recreation/conservation agencies, this budget allocates \$37.5 million for OSLAD grants.**

In addition to that initial OSLAD appropriation, many IAPD members received their own appropriations through member initiative monies for specific projects! Governor Pritzker has committed to signing this budget. Click [HERE](#) for a PDF version of the budget, where you can search for member initiative projects!

Other child care and recreational programs

On July 1, 2026, the Illinois Department of Children and Family Services (DCFS) will be replaced by the Illinois Department of Early Childhood (IDEC). As a result of this transition, the Illinois General Assembly has seen many bills that transition DCFS responsibilities to

IDEC, and legislation introduced to support their new stated goals of streamlining and keeping children safe:

HB 2190 (Mason, J. / Hills, D.) will amend existing day care licensing standards to require each licensed facility to have at least two non-administrative staff members on-site during operating hours who are certified in CPR, the Heimlich maneuver, and first aid, rather than the current requirement of one certified staff member.

- House vote: 104-0
- Senate vote: 58-0

HB 4587 (Faver Dias, L. / Loughran Cappel, M.) will make two major changes to the hiring/employment of child care directors and interim conditional childcare directors of licensed child care programs. Click [HERE](#) for more information.

- House vote: 104-0
- Senate vote: 58-0
- House vote to concur with Senate amendment: 88-21

HB 5099 (Mason, J. / Morrison, J.) will simply give IDEC the same background-checking authorities formerly held by DCFS.

- House vote: 112-0
- Senate vote: 59-0

Bills related to parks, natural resources, and recreation policy

SB 3016 (DeWitte, D. / La Ha, N.) will require IDNR to prioritize OSLAD projects that exceed ADA accessibility standards, e.g. universal design playgrounds. **IAPD supported this bill.**

- Senate vote: 57-0
- House vote: 111-0

SB 3422 (Ventura, R. / Didech, D.) is an IDNR initiative that will amend the Healthy Forests, Wetlands, and Prairies Act to require cost-sharing in future grant awards. As a reminder, the Healthy Forests, Wetlands, and Prairies Grant is subject to appropriation by the General Assembly, but Senator Ellman ensured that forest preserves and park districts are now eligible recipients for grants created under this Act after passing [SB 2314 \(Ellman, L. / Yang Rohr, J.\) / P.A. 104-0143](#) last year.

- Senate vote: 55-0

- House vote: 77-30

HB 4379 (Briel, A. / Collins, L.) will amend the Equitable Restrooms Act to require certain public buildings constructed on or after January 1, 2029, to install and maintain at least one adult changing station. Covered facilities include large entertainment venues, museums, libraries, airports, hospitals, certain educational facilities, *and designated buildings located within places of recreation, such as parks and zoos*. Adult changing stations must meet Americans with Disabilities Act accessibility standards and include specified amenities, signage, maneuvering clearances, and maintenance requirements. Of particular interest to IAPD members, the legislation allows the owner or operator of a place of recreation to designate which building or structure within the recreation area will serve as the "public building" subject to the Act's requirements.

- House vote: 72-18-4
- Senate vote: 46-12
- House vote to concur with Senate amendment: 83-22

HB 5542 (Stephens, B. / Murphy, L.) will amend the Park District Code to allow, but not require, a park district board to adopt an ordinance waiving any unpaid park district assessments on property subject to a disconnection petition.

- House vote: 111-1
- Senate vote: 59-0

Bills related to parks, natural resources, and recreation policy

SB 3087 (Villivalam, R. / Olickal, K.) will amend the Swimming Facility Act to extend the timeframe for conditional licenses from 3 to 5 years, and would allow up to 5 consecutive annual conditional licenses to be issued to facilities working toward full compliance. **IAPD supported this bill to give member agencies additional flexibility through IDPH's processes.**

- Senate vote: 57-0
- House vote: 108-0

SB 3465 (Guzmán, G. / Mah, T.) will amend existing the Construction Site Temporary Restroom Facility and Sanitary Conditions Act to require employers in the construction

industry to provide specific accommodations for workers who are menstruating or lactating. It also places certain responsibilities on owners of construction sites. Senate vote: 37-14

- House vote: 71-37
- Senate vote to concur with House amendment: 45-13

HB 5024 (Welch, E. / Lightford, K.) will prohibit any unit of government or federal immigration authority from locating, constructing, or operating specific types of detention center facilities (as defined by the legislations) within 1,500 feet of the property boundaries of any school, day care center, day care home, cemetery, public park, forest preserve, residence, or place of worship.

- House vote: 72-35
- Senate vote: 39-17

Local government operations and administration

SB 3321 (Loughran Cappel, M. / Hernandez, B.) amends the Local Governmental Acceptance of Credit Cards Act to prohibit agreements or contracts from restricting a local government's use of the State Treasurer's E-Pay program or any other payment processing system the local government has chosen to procure. House Amendment No. 2 clarifies that local governments may still enter into contracts with financial institutions, provided those agreements comply with applicable federal and state laws prohibiting the tying of financial services. The bill takes effect immediately.

- Senate vote: 46-0
- House vote: 110-0-2
- Senate vote to concur with House amendment: 57-0

SB 3449 (Cunningham, B. / Spain, R.) will amend the Illinois Identification Card Act to clarify that when a person presents a digital mobile identification card, no "relying party" (the entity to which the credential holder presents the electronic credential) may take physical possession of the person's device for the purpose of verifying the person's identity. Rather, the relying party should request (and the person must provide) the physical identification card. Moreover, any information collected from a person's physical or digital mobile identification card may not be maintained or stored for longer than what is strictly necessary for the purpose for which the information was provided.

- Senate vote: 46-11
- House vote: 109-0

HB 2137 (Schmidt, K. / Harriss, E.) will require governmental units that maintain a website to post information describing where the entity's audit and financial reports are publicly accessible, including a link to the Comptroller's website.

- House vote: 100-0
- Senate vote: 58-0

HB 3454 (Mason, J. / Glowiak Hilton, S.) will replace every instance of "epinephrine injector" and "epinephrine auto-injector" throughout existing state laws with the phrase "epinephrine delivery system" to include a new, FDA-approved drug that delivers epinephrine to a person experiencing an anaphylactic allergic reaction via a nasal spray (commercially available as "Neffy"). For example, once HB 3454 is signed into law, the Emergency Asthma Inhalers and Allergy Treatment for Children Act is amended to state that "a recreation camp or an after-school care program shall permit a child with severe, potentially life-threatening allergies to possess, self-administer, and use an epinephrine delivery system..." (rather than an epinephrine auto-injector).

- House vote: 105-0
- Senate vote: 59-0

HB 5166 (Walsh, L. / Loughran Cappel, M.) will establish a new method for the dissolution of drainage districts and sanitary districts by a simple majority vote of their governing body. As a reminder, when it was originally introduced, the bill applied to all special districts—including park districts. **However, because of IAPD's advocacy, the bill was scaled back to only drainage and sanitary districts.**

- House vote: 105-0
- Senate vote: 52-3

Workforce and employment

SB 2802 (Holmes, L. / Wash, L.) will increase the IMRF flat death benefit payment from \$3,000 to \$8,000 for deaths occurring on or after January 1, 2027, except for members who first retired prior to the effective date of the bill.

- Senate vote: 54-0
- House vote: 114-0

SB 3777 (Johnson, A. / Slaughter, J.) will expand protections under the Illinois Human Rights Act by prohibiting employers, employment agencies, and labor organizations from using employment practices that have a discriminatory effect on certain protected groups

unless those practices are job-related, necessary for business operations, and cannot be replaced by a less discriminatory alternative.

- Senate vote: 54-0
- House vote: 114-0

HB 4758 (Johnson, G. / Belt, C.) will amend the Job Opportunities for Qualified Applicants Act to prohibit employers from requiring a driver's license unless driving is an essential job function or tied to a legitimate business purpose.

- House vote: 82-30
- Senate vote: 41-15

HB 4844 (Hoffman, J. / Martwick, R.) will amend the Jury Act and the Jury Commission Act to require employers with more than 25 employees to compensate employees at the employee's regular rate of pay for time that the employee served on jury duty.

- House vote: 69-34
- Senate vote: 35-20-1

HB 5284 (Morris, Y. / Lightford, K.) will create the Illinois Menopause Equity and Care Act, to expand access to menopause care and protections for people experiencing menopause. In addition to numerous requirements for the state, this bill also amends the Illinois Human Rights Act and provides that it would be a civil rights violation to unlawfully discriminate against a person because of a menopause-related condition, or to fail or refuse to provide reasonable accommodations.

- House vote: 71-32
- Senate vote: 51-4
- House vote to concur with Senate amendment: 78-33

As a reminder, the bills included in this update are not yet laws. Once a bill passes both chambers of the General Assembly, it must be sent to Governor Pritzker's desk within 30 days. The Governor then has 60 days to take action by signing the bill into law, vetoing it, or returning it to the General Assembly with suggested changes. If the Governor takes no action within that 60-day window, the bill automatically becomes law.

While we wait, you can always check the status of all the bills we are tracking on the [**IAPD bill tracker**](#). If you have any questions or legislative issues, please reach out to Maura, Jason, or Peter. We're always here to help!



Office of Cook County Board President

Dear Local Government Taxing District Partners,

I am writing to inform you that the issuance of second-installment property tax bills is expected to be delayed by approximately two months this year. While this is a step forward from last year, I recognize the challenges that delays in the property tax cycle can create.

To help address this anticipated cash-flow gap, Cook County plans to reopen and expand the Property Tax Bridge Fund Program, making up to \$300 million in no-interest, short-term loans available to eligible taxing districts. This program is designed to provide temporary financial support while districts await their second-installment property tax distributions and to help ensure that critical services to residents continue uninterrupted.

We are announcing the program now so local governments have time to evaluate their needs, plan accordingly and understand the resources available before considering other financing options. Following anticipated approval by the Cook County Board in July, additional program guidance and application information will be released. We expect that the application process will open on July 20. Based on feedback from taxing districts and community partners, we also intend to expand eligibility to better support institutions that rely heavily on property tax revenue.

This Bridge Fund represents immediate assistance, but it is not a substitute for the long-term reforms our property tax system requires. Cook County remains committed to working with our partners across government to modernize a fragmented system, improve coordination and transparency, and build a more reliable property tax process for taxpayers and taxing districts alike.

Thank you for your continued partnership and your commitment to serving residents throughout Cook County. Below are the eligibility requirements.

- 50% Reliance on Property Taxes: Only local taxing jurisdictions (LTJ) that are reliant on property taxes for 50% or more of their total Governmental revenues (excluding enterprise funds) are eligible
- Disinvested Communities that do not meet the first criteria will be offered additional consideration. The County will approve those loans according to availability and need on a rolling basis using the County's Equitable Allocation Model
- Suburban Cook County: Only local taxing jurisdictions wholly within Suburban Cook County are eligible for the loans
- Paper Districts are Excluded: All local taxing jurisdictions that pass-through property tax collections to a third party for the provision of services are ineligible.

We will continue to provide updates as additional information becomes available.

Sincerely,

Toni Preckwinkle



May 22, 2026

Mr. Kevin Hubka, CPRP
Executive Director
Golf Maine Park District
8800 West Kathy Lane
Niles, IL 60714

RE: Professional Services for Dee Park Athletic Field & Cricket Pitch Re-Development
Niles, IL
(Proposal Number: 26-1732Y)

Dear Kevin,

Design Perspectives, Inc., in association with RTM Engineering Consultants is pleased to submit this proposal for professional services for the Athletic Field & Cricket Pitch Re-Development. This contract covers surveying the project area, the preparation of site construction documents, bidding, local permitting and limited construction observation services for the project work in the southern portion of the park site. This work is associated with the demolition of the existing ballfield infield, re-introduction of a cricket pitch in the southeastern portion of the site and the re-engineering of three soccer fields. The primary scope of work covers:

- Final site design and detailing
- Stormwater requirements due to the size of disturbed area associated with the athletic field construction for MWRD permitting
- Technical plans and report preparation for bidding and permitting

Scope of Services

A. Construction Documents

Using the site plan prepared showing the layout of the fields, the consultant team will prepare a set of construction document plans as well as the Project Manual. The subject area will have a current topographic survey. The documents will be presented and reviewed once by Park District staff. Sign-offs will be needed to move into the bidding phase. Cost estimates will be prepared, reviewed and approved. One round of revisions will be made based on Park District input. A final set of plans will

be prepared to illustrate the design intent for construction. We anticipate approximately twenty sheets in the drawing set. We will also prepare project manual that includes the technical specifications for scope of work and quantities for bidding purposes.

Specific Tasks Include:

1. Finalize the graphic and written documentation that will be used to permit, bid and construct the project.
2. Prepare "Front End Documents" for project manual.
3. Prepare Division 2 Technical Specifications as it relates to the scope of work.
4. Prepare a final cost estimate for the construction.
5. Prepare quantities of work for Bid Form.
6. Meet with you and project team 2 times to review and coordinate construction documents.

Total number of meetings for this step: Up to 2

B. Local Permitting Assistance

The Golf Maine Park District staff will serve as the primary contact during the entire permitting process. The consultant team will assist the Park District in securing the local permits necessary to build the project. This will include making one set of permit revisions and attending one meeting to answer questions and coordinate the permit submittal.

Total number of meetings for this step: Up to 1

C. Bidding Assistance

The consultant team will assist the Golf Maine Park District during the bidding of the project.

Specific Tasks Include:

1. Recommend reputable contractors for your consideration and email bidding documents to interested parties.
2. Answer incidental contractor questions regarding the documents.
3. Issue written addenda for distribution to all bidders regarding clarifications or substantial changes of the bidding documents as approved by you.
4. Attend bid opening.
5. Tabulation of bid results, review bids and provide recommendations for award.

Total Number of Meetings for this step: 1

D. Construction Observation

Design Perspectives will assist the Golf Maine Park District in observing the construction of the project. We will attend regularly held project meetings, coordinate related paperwork and provide limited on-site observation of the construction activities related to the project work.

Specific Tasks Include:

1. Attend a pre-construction meeting with the general contractor and District staff.
2. Attend regularly held construction meetings to observe the work at intervals appropriate to the stage of construction.
3. Conduct unannounced informal spot observations of contractors work.
4. Review owner approved change orders.
5. Review contractor's application for payment.
6. Review contractor's project submittals.
7. Review the site for substantial completion, prepare punch list and provide recommendation for final completion.

Total number of meetings for this step: Up to 12

The proposal does include professional surveying and engineering services, and associated costs have been included in our base fee.

The firm's selected to assist us on this project are the following:

1. Civil Engineering Services: RTM Engineering Consultants

STAFF ASSIGNMENTS:

The staff assigned to work on this project have unique qualifications to complete this project in a quick and efficient manner. Tod J. Stanton, will serve as project manager for this project.

FEES:

The scope below has been broken down with a lump sum fee approach for each task. The total to complete items A-F is \$92,000.00. Our proposal includes RTM Engineering Consultants surveying & civil engineering services costs. It does not cover additional electrical engineering. The reimbursable expenses will be billed at cost with a 10% markup and are included in the lump sum fee as an allowance. A preliminary budget of \$2,100.00 should be set to cover the necessary expenses. Any work outside of the services listed in this proposal will be handled on an hourly basis with a budget allowance approved by the Client prior to commencing the work. Reimbursable expenses include such items as printing, postage, and mileage.

Task/Phase	Cost
A. Construction Documents	\$27,000.00
B. Local Permitting Assistance	\$7,000.00
C. Bidding Assistance	\$2,500.00
D. Construction Observation	\$5,000.00
E. Subconsultant Fees	\$48,400.00
F. Expenses (Allowance)	\$2,100.00

Total Contract: \$92,000.00

2026-2027 DESIGN PERSPECTIVES HOURLY BILLING RATES:

Principal: \$185.00 per hour

Sub-Consultant billing rates available upon request.

PROJECT SCHEDULE:

We will complete this project according to the following schedule:

Task/Phase	Month
A. Construction Documents	July-August 2026
B. Local Permitting Assistance	Fall 2026
C. Bidding Assistance	Late Fall 2026
D. Construction Observation	Spring-Summer 2027

INVOICING:

We will invoice this project on a 30-day cycle. Prompt payment is expected within 30 days from Client per the Illinois Prompt Payment Act.

If you have any questions, please contact me at 630-606-0776 or e-mail: tod@design-perspectives.net. In closing, I look forward to working with you on this very exciting project.

Sincerely,



Tod J. Stanton, ASLA
President
Design Perspectives, Inc.

If the above scope of work and terms are acceptable, please sign below and send one copy to us. An executed copy of this proposal will serve as our binding agreement between both parties. This proposal expires if not properly executed for the scope of work outlined after July 31, 2026.

Mr. Kevin Hubka,
Executive Director
Golf Maine Park District

Date



5-22-26

Mr. Tod J. Stanton,
President
Design Perspectives, Inc.

Date

TERMS & CONDITIONS:

- A. Standard of Care – The standard level of care for professional services performed by Consultant under this Agreement will be the skill and care used by members of Consultant's profession practicing under similar circumstances at the same time and locality.
- B. Limitation of Liability –In recognition of the relative risks of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees , to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed the Consultant's fee for services rendered in this agreement. It is intended that this limitation apply to any and all liability or course of action however alleged or arising, unless otherwise prohibited by law.
- C. Dispute Resolution – Client and Consultant agree that they shall first submit any and all unsettled claims, counter claims, disputes, and other matters in question arising out of or related to this Agreement to mediation in accordance with industry rules of American Arbitration Association, effective as of the date of this agreement.
- D. Termination of Contract – Client may terminate this Agreement with seven days prior written notice to Consultant for convenience or cause. Consultant may terminate this Agreement with seven days prior written notice to Client. Upon written termination, all project related material will be turned over to the Client upon request when payment has been made up for all work up to request of termination. Failure of Client to make payments when due shall be cause for suspension of services and ultimately termination.
- E. Opinions of Cost – When included in Consultant's scope of services, estimates of probable construction cost are prepared by Consultant to represent judgment as a professional generally familiar with the industry. Consultant makes no claim to control these associated costs and may vary from Consultant's estimate.
- F. Force Majeure – Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without negligence.
- G. Ownership of Documents – Use of the documents by Client without permission shall be at the Client's sole risk.
- H. Payment – We will invoice this project on a 30-day cycle. Prompt payment is expected within 30 days from Client per the Illinois Prompt Payment Act.



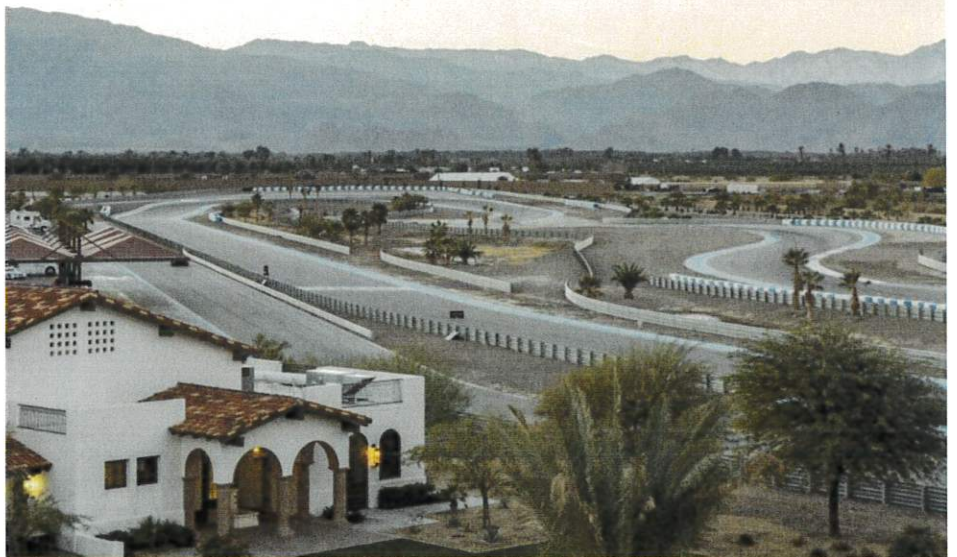
PROJECT:

Dee Park Athletic Fields
Des Plaines, IL
26.000496.3459



CLIENT:

Design Perspectives
1167 Hobson Mill Road
Naperville, IL 60540



DATE:

May 22, 2026





May 22, 2026

rtmec.com

Tod Stanton, ASLA
Design Perspectives
1167 Hobson Mill Road
Naperville, IL 60540

Confidential Proposal

RE: Proposal for Civil Engineering Services
Dee Park Athletic Fields
Des Plaines, IL
26.000496.3459

Dear Tod,

We are pleased to provide you with the attached proposal for the sitework renovation for the athletic field improvements at Dee Park Athletic Fields in Des Plaines, IL.

Founded in 1981, RTM Engineering Consultants, LLC is a national, multi-disciplinary engineering consulting firm that is well equipped and highly qualified to serve as engineers, designers, project managers, and consultants for your project needs. We have assembled a team of talented and experienced professionals ready and able to bring creativity, enthusiasm, and accountability to the project.

Because of our expertise in engineering design and our proactive, collaborative approach, we will provide a successful project delivery. We look forward to working with you. If you have any questions about this proposal, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew Whisler'.

Matthew Whisler
Principal
matt.whisler@rtmec.com
(847) 713-1003
RTM Engineering Consultants, LLC

PROJECT UNDERSTANDING

1. Brief Project Description:

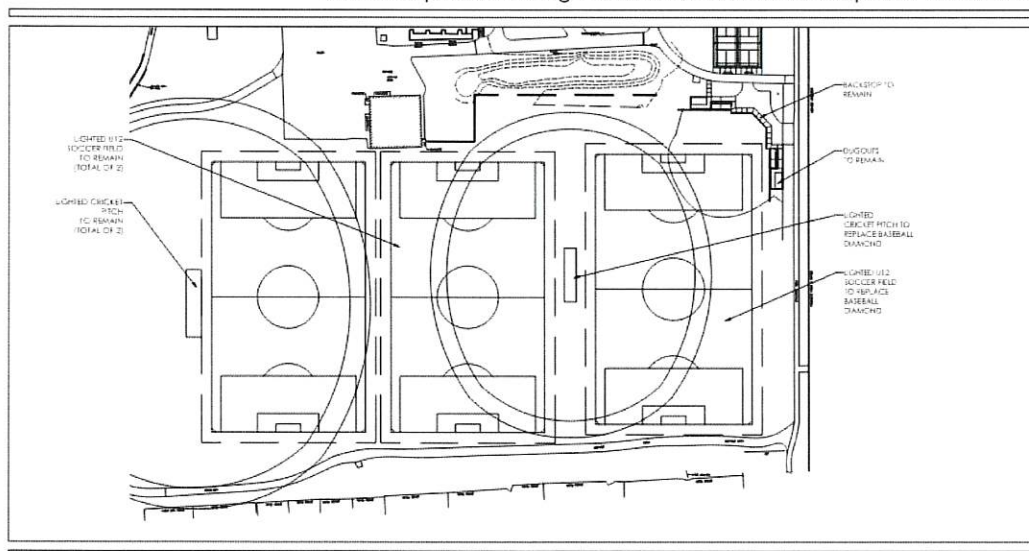
The project includes the regrading and drainage improvements for two (2) existing soccer fields and the redevelopment of two (2) existing baseball diamonds at Dee Park in Des Plaines, Illinois. Proposed improvements include converting one baseball diamond into a cricket pitch and the second into a new soccer field. The remaining soccer fields will be regraded to improve surface drainage and field playability by directing runoff toward the field corners and correcting existing drainage deficiencies.

Stormwater improvements are anticipated to include removal of the existing multi-flow drain system and installation of new storm sewer structures, piping, and related drainage infrastructure necessary to convey runoff from the athletic fields to the existing local storm sewer system. The site is expected to remain primarily open recreational space with minimal changes to the overall impervious area.

The site was previously permitted through the Metropolitan Water Reclamation District of Greater Chicago under Watershed Management Permit No. 19-447 for the 2019 Dee Park Improvements project, which included stormwater detention and volume control measures consisting of open detention basins and outlet control structures. RTM will prepare and submit the documents required to obtain an MWRD Letter of Determination to evaluate whether the proposed improvements are subject to current Watershed Management Ordinance (WMO) stormwater management requirements. If required following MWRD review of the Letter of Determination, RTM will prepare updated stormwater management calculations and related documentation necessary to demonstrate compliance with applicable WMO detention, release rate, and volume control requirements.

This proposal assumes that sanitary sewer and domestic water system improvements are not included as part of this project scope.

Site Plan Update Drawing - Dee Park OSLAD Re-development OS-19-2009



Prepared for:
The Golf and Country Club District
Niles, IL

May 2026
SCALE: 1" = 60'



PROJECT SERVICES AND COMPENSATION

SERVICES	COMPENSATION: Fixed Fee
CIVIL ENGINEERING SERVICES	\$ 48,400

COMPENSATION NOTES

Minor variations are expected to occur in the scope of the project that should not alter the above fees. In the event that the physical scope of the project, time of completion, or the services required are materially changed or the projections of the program are radically modified, then appropriate adjustments will be made to the fixed fee to compensate for any reduction or addition to the basic services. Adjustments to the fixed fee will be made at the rate shown in the 'Hourly Rate Schedule' of this proposal.

RTM will perform the services stipulated above for the fees outlined below plus reimbursable expenses. Hourly services will be pursuant to our Hourly Rate Schedule. This proposal is valid for 90 days.

REIMBURSABLES

Reimbursable expenses will be billed at cost plus 15% markup. Allowable expenses include permit fees, printing, travel, delivery services, etc.

AGREEMENT & ACCEPTANCE

If this proposal meets with your approval, please sign and date below. The stated Scope of Services together with the assumptions, clarifications, exclusions, associated fees and Terms and Conditions shall constitute our agreement to provide professional services for the project. We will commence work upon receipt of a signed agreement and the requested retainer. This proposal will be valid for a period of 90 days from the date of preparation.

Should you have any questions, please do not hesitate to contact me. We thank you for the opportunity to work with you on this project.

SUBMITTED BY:

Matthew Whisler, Principal

RTM Engineering Consultants, LLC

AGREEMENT & ACCEPTANCE:

By: _____

Printed Name: _____

Company: _____

Date: _____

Project Number: _____



Terms and Conditions

These Standard Terms and Conditions are incorporated by reference into and made a part of the proposal and agreements between RTM and Client. In the event of a conflict between these Standard Terms and Conditions and any proposal or agreement between RTM and Client, these Standard Terms and Conditions shall govern.

1. Parties. "Client" shall be the party identified as such in the proposal or agreement, or, if none is defined, shall be the party to whom the proposal or agreement is addressed. "RTM" shall mean RTM Engineering Consultants, LLC.

2. Client and Project Information. Client shall provide accurate information regarding the Project, as applicable and as is available, including surveys, as-built drawings, all known site conditions, restrictions, permit requirements, easements, and legal requirements applicable to the property; a program setting forth objectives, schedule, and constraints; a budget with reasonable contingencies; and criteria for rendition of services by RTM. RTM shall be entitled to rely on the accuracy and completeness of all information and services provided by Client.

3. Scope of Services. RTM's scope of services shall include only those services identified in the proposal or agreement. The duties, responsibilities, and limitations of authority of RTM shall not be restricted, modified, or extended without a signed, written agreement between Client and RTM. Neither Client nor RTM shall make changes to the other's instruments of service.

4. Additional Services. Services requested, authorized or confirmed in writing, signed or initiated by Client and not described above, including any other services not otherwise expressly included in the proposal or agreement, or not customarily furnished as basic services in a generally accepted consulting engineer practice, shall constitute additional services compensable as mutually agreed or as provided herein ("Additional Services"). If no agreement is reached in advance, time spent by RTM providing Additional Services shall be billed at the rates set forth in the Hourly Fee Schedule.

5. Schedule, Budget, and Standard of Care. RTM shall perform its services as expeditiously as is consistent with reasonable skill and care. RTM agrees to perform its services in a manner that is consistent with the degree of care and skill ordinarily exercised by members of the same profession under similar circumstances. In providing services under this agreement under this standard of care, however, RTM makes no express or implied warranties or guarantees. RTM's opinions or evaluations of the Project's budget and estimates of construction cost prepared by RTM represent RTM's reasonable judgment as a design professional familiar with the industry. Client understands neither Client nor RTM can control the costs of labor, materials, or prices under market conditions existing at the time of bidding. RTM's estimate of quantities is provided only as a guide for opinions of cost purposes. The client agrees and understands that the contractor shall be responsible for the final determination of all quantities. As such, RTM cannot and does not warrant or guarantee that the bids or final construction cost will not exceed any estimates given by RTM. If Client has retained or intends to retain separate contractors, consultants, and other professionals in connection with the Project, RTM shall not be responsible for the work, services, acts, errors, or omissions of such separate contractors, consultants, and other professionals.

6. Construction Administration. If RTM's services include construction-phase administration of the work in progress, RTM's responsibilities during construction administration may consist of the following duties only as specifically included in RTM's scope of services:

a. Act as a representative, but not an agent, of Client at the site of the Project, with authority only as provided herein. RTM shall (i) have the authority but not the duty to reject work that does not conform to RTM's Contract Documents; (ii) have the authority but not the duty to request additional inspections or testing of the work whenever, in RTM's reasonable opinion, same is necessary or advisable for the implementation of the intent of RTM's Contract Documents; (iii) have the authority to review and comment or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data, and Samples required by RTM's Contract Documents, but only for the limited purpose of checking for conformance with Contract Documents (except for dimension, quantities, and installation capability—which are the responsibilities of the Contractor and/or its subcontractors), other information given, and the design concept expressed in the Contract Documents, provided however, RTM's review of a specific item shall not

indicate approval of an assembly of which the item is a component; and (iv) with prior written approval from Client, prepare and recommend that Client issue Change Orders and Construction Change Directives, along with supporting documentation and data;

b. Advise and consult with Client during construction on the Project until the final payment to the Contractor is due and, as an Additional Service, during any period thereafter in which changes are to be made by the Contractor;

c. Visit the site of the Project to observe the Work in order to become generally familiar with the progress and quality of the Work included in RTM's Contract Documents and completed to date and to determine whether, in general, the Work included in RTM's Contract Documents is being performed by the Contractor in a manner consistent with the requirements of RTM's Contract Documents: (i) at intervals which are appropriate, in RTM's reasonable discretion, to the stage of construction; or (ii) as otherwise agreed to by Client and RTM in writing, provided however, that in no event shall RTM be required to make exhaustive or continuous on-site inspections in order to check the quality or quantity of the Work, nor shall RTM be responsible for or review of any of Contractor's means, methods, techniques, sequences or procedures, or for safety precautions in connection with the Work, since these are solely the responsibility of the Contractor. Based upon said observations, RTM shall keep Client reasonably informed of the progress and quality of Work to the extent reasonable under the circumstances and in the exercise of the standard of care provided herein;

d. If included in RTM's scope of services, review and clarify amounts due to the Contractor based on RTM's observations at the site and evaluation of the Contractor's applications for payment. RTM's certification for payment constitutes a representation to Client, based upon RTM's observations at the site and on the data contained in the Contractor's application for payment, that the Work represented therein, to the best of RTM's knowledge, information and belief, has progressed to the point indicated thereon, and that the quality of the Work is in general accordance with all the Contract Documents, provided however, that the issuance of such a certification for payment is not a representation that RTM has: (i) made an exhaustive or continuous on-site inspection to check the quality or quantity of the Work done by the Contractor; (ii) reviewed the construction means, methods, techniques, sequences or procedures used by the Contractor; (iii) reviewed copies of requisitions received from Subcontractors or material suppliers; or (iv) ascertained how or for what purpose the Contractor has used money previously paid under the terms hereof;

e. Conduct observations to determine conformity with the dates of Substantial Completion and Final Completion and to issue a final Certificate of Payment.

f. Upon written request of Client or the Contractor, interpret and decide matters concerning performance thereof under the requirements of the Contract Documents. RTM's response to such requests shall be made with reasonable promptness. When making such interpretations and decisions, RTM shall not be liable for results of interpretations or decisions rendered in good faith and in accordance with the standard of care.

7. Payment. Client agrees to pay RTM within 30 days of receipt of RTM's invoice and any supporting documentation reasonably requested by Client. Invoices unpaid after 30 days shall accrue interest at the rate of one percent per month. Should Client fail to pay any amounts due hereunder or for any other services under any other agreements between Client and RTM, and such non-payment exceeds 45 days, RTM may, without prejudice to any other rights and remedies, suspend services on all agreements between Client and RTM until all amounts due are paid in full. In addition, at RTM's option, Client may be required to provide reasonable evidence of financial ability to perform Client's obligations under this Agreement. In the event of such suspension of services by RTM, should Client continue to fail to pay all amounts due in full by the close of business on the thirtieth (30th) day following suspension by RTM, then RTM may, without prejudice to any other rights and remedies, terminate the agreement or agreements between Client and RTM and recover damages. In the event of any suspension of services or termination by RTM for Client's failure to timely pay RTM, or in the event that RTM must enforce the terms of the agreement between Client and RTM, RTM shall have no liability for delays in the progress of the Work and RTM shall be entitled to recover its costs of early suspension or termination, remobilization, reasonable attorneys' fees, costs, and expenses. If Client is another design professional to which RTM is a subcontractor on the Project, the time periods identified in this Section 7 shall be extended by 15 days.

8. Dispute Resolution. Any proposals or

agreements between Client and RTM shall be governed by the laws of the state in which the project is located without regard to its conflict of law rules. If mutually agreed, the parties may submit any disputes between Client and RTM to mediation, which shall be located in the greater Chicago, Illinois metropolitan area. All costs for such mediation shall be shared equally by the parties.

9. Electronically Transmitted Data. Data, design information, specifications, CAD files, or other information transmitted electronically are provided for Client's convenience, but are "as-is" without warranty of media, content, or compatibility with Client's systems. Client acknowledges and accepts the risk and responsibility for damages to Client's hardware or software related to the use or transfer of RTM's electronic data. Client understands that RTM cannot be responsible for unauthorized changes in electronic data and that differences may exist between electronically delivered or transmitted data and the hard copy of instruments of service. In the event of any conflict between RTM's electronically delivered or transmitted data and hard copies of RTM's instruments of service, the hard copies of RTM's instruments of service shall govern. Under no circumstances will RTM's delivery or transmission of electronic data be deemed a sale. With respect to electronically delivered or transmitted data, RTM makes no warranty, either express or implied, of merchantability, compatibility, or fitness for any particular purpose.

10. Limitation of Liability. The parties hereby waive, as against each other, any claims for incidental, special, exemplary, or consequential damages. In addition, Client understands and acknowledges that the design and construction process for this Project poses certain risks to both RTM and Client. Client further understands and acknowledges the amount of risk that RTM will accept is tied, in part, to the amount of compensation received for services rendered. RTM's fee for the services offered is based on Client's agreement to limit RTM's liability as described below. Client further acknowledges that were it not for this promise to limit RTM's liability, RTM's compensation would be greater to address the risks posed by this Project. Client, therefore, acknowledges its right to discuss this provision with legal counsel and voluntarily agrees that, to the fullest extent permitted by law, RTM's total liability to Client for any and all injuries, claims, liabilities, losses, costs, expenses, or damages whatsoever arising out of or in any way related to the Project, the proposal, or Agreement from any cause or causes including, but not limited to, RTM's negligence, errors, omissions, breach of contract, or any other legal theory, shall not exceed the greater of (i) total compensation received by RTM under this agreement or (ii) proceeds from available insurance coverage.

11. Copyrights and Licenses. RTM shall be considered the author of the drawings, specifications, and other documents prepared by it for the Project ("Instruments of Service"), and RTM shall at all times hold the copyright therein. Upon payment to RTM for all services rendered under the terms of this Agreement, RTM grants to Client a non-exclusive license to use the Instruments of Service in connection with the design, construction, use, maintenance, and occupancy of the Project. If this Agreement is terminated for any reason prior to completion of the Project, Client may use the Instruments of Service in whole or in part in connection with the completion of the Project, so long as RTM has been compensated for all services rendered through the date of termination and Client does not use the Instruments of Service for any other project without obtaining RTM's consent to such use. RTM shall not be responsible for any changes to the Instruments of Service made by anyone other than RTM or for any failure of shop drawings or other submissions to comply with the Instruments of Service if such shop drawing or other submission has not been approved by RTM.

12. Insurance. RTM shall maintain customary insurance with limits and exclusions as reasonably determined by RTM.

13. Legal Fees. In the event of a dispute, the non-prevailing party shall be responsible for the legal fees and costs incurred by the prevailing party.

14. Successors and Assigns. Neither party shall assign this Agreement (or any right or cause of action arising out of this Agreement or the performance of obligations hereunder) without the written consent of the other.

15. Entire Agreement. This Agreement represents the entire and integrated agreement between Client and RTM and supersedes all prior negotiations, representations, or agreements.

16. Third Parties. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, any third party.

CIVIL ENGINEERING SERVICES

1. Land Surveying Services

Sight on Solutions (SOS), a Professional Land Surveying Corporation registered in the State of Illinois, shall be hired as a sub-consultant to prepare a single Topographic Survey of the subject property in accordance with the Minimum Standards of Practice as indicated by the Illinois Professional Land Surveyors Act of 1989 (225 ILCS330, Part 1270, Section 1270.56.f as amended). The Topographic Survey area shall include that part of the subject property outlined in red on the Survey Limits Exhibit provided below. Boundary lines shall only be shown if a Boundary Survey or ALTA/NSPS Land Title Survey is completed by SOS. The Topographic Survey will reference a bench mark provided and a site bench mark shall be indicated by SOS for future use in construction of improvements. Location of buried utilities (i.e., gas, telephone, electric, cable TV, etc.), will not be shown, except where identifiable utility markers are observed at the time of the survey that clearly identify the utility configuration in a given area.





2. Civil Engineering Design Services & Permitting

- A. Define applicable Codes and Standards.
- B. Coordinate and obtain the topographic survey described above.
- C. Coordinate a geotechnical request with Design Perspectives (DP). The Geotechnical Report shall be provided to RTM prior to design commencing, which also includes the Seasonal High Ground Water Level in the area the field improvement.
- D. Participate in conference calls as needed.
- E. Review the topography and Geotechnical Report to develop preliminary stormwater calculations per City and MWRD stormwater requirements.
- F. RTM will prepare the documents required to obtain an MWRD Letter of Determination to evaluate whether WMO stormwater management requirements apply to the proposed grading and drainage improvements.
- G. Develop Schematic Level Preliminary Engineering, including grading and drainage, to confirm the projects' goal can be achieved.
- H. Finalize construction details and plan sheet specifications.
- I. Prepare Civil Engineering Plans to include the Site Demolition Plan, Geometric, Utility Plan, Grading Plan, Soil Erosion Control Plan, Specification Sheets, and Detail Sheets.
- J. Issue electronic versions of progress sets at required intervals.
- K. Submit the Final Civil Engineering Plans and Permit Documents to the City of Des Plaines for review and approval.
- L. Submit Soil Erosion Control Plan to IEPA and obtain National Pollutant Discharge Elimination System Permit.
 - i. As required by the Illinois Department of Natural Resources (IDNR), Prepare Ecological Compliance Assessment Tool (EcoCAT) and obtain approval from IDNR.
 - ii. As required by Illinois Historic Preservation Agency (IHPA), prepare necessary materials to obtain approval from IHPA.
- M. Prepare minor and customary plan revisions as necessary to obtain plan approvals and permits for the City and IEPA NPDES coverage.

3. Stormwater Management Design & Permitting (if required)

- A. RTM will evaluate existing and proposed stormwater management requirements and prepare revised calculations and documentation as necessary for MWRD WMO compliance.
- B. Prepare WMO required plan sheets, including Existing and Proposed Drainage Plans and the WMO Maintenance Plan for stormwater facilities and qualified sewers.
- C. Prepare and submit the MWRD WMO permit applications for stormwater management system (volume control and detention) and submit to the Client and City for signatures. Submit the signed MWRD WMO permit applications to the MWRD along with the City approved Final Civil Engineering Plans in order to obtain the MWRD WMO Permit. The following MWRD WMO Permit Application Schedules, at a minimum, are anticipated to be included in the submittal:
 - i. Schedule A – Project Information
 - ii. Schedule B – Sewer Summary
 - iii. Schedule C – Sewer Connections
 - iv. Schedule D Legacy – Detention WMO
 - v. Schedule K – Affidavit of Disclosure of Property Interest
 - vi. Schedule P – Soil Erosion and Sediment Control
 - vii. Schedule R – Not included since Owner is a governmental entity
- D. Prepare minor or customary plan revisions necessary to obtain plan approvals and permits from MWRD.



4. Construction Administration

- A. Respond to bidder's questions.
- B. Review of shop submittals, contractor RFI's and Change Orders
- C. Attend up to one (1) Construction Site Visit and one (1) visit after substantial completion to prepare punch list.
- D. Prepare the MWRD required Record Drawings from as-built information supplied by the contractor or owner's surveyor.
- E. Prepare MWRD Request for Inspection (RFI) forms and submit digitally using the WMO WPASS system. The proposal does not include attendance at the RFI inspection, which is typically not required.

EXCLUSIONS

- 1. A change in the scope of work after being directed to proceed.
- 2. Revisions due to changes to the site or building plans for previously completed work.
- 3. Land Surveying Services and Private or third-party utility location services not described above.
- 4. Storm sewer calculations, other than gravity flow calculations, not typical for a recreational site development project including hydraulic grade line calculations, inlet inundation or capacity calculations, sewer capacity calculations of existing sewers, etc.
- 5. Off-site drainage, or outside of the project area, drainage studies.
- 6. Work related to locating or replacing the existing irrigation system.
- 7. Improvements to adjacent ROW, roadway or properties or off-site utility extensions.
- 8. Geotechnical data, pavement recommendations, and grading measures will be provided by the project's geotechnical consultant.
- 9. Gas, telephone, cable, data, phone, etc. design services or coordination with these companies.
- 10. Easement or right-of-way negotiations.
- 11. Environmental Engineering or work relating to wetlands, floodplains, environmental issues.
- 12. Landscape Architecture, Traffic Engineering, MEP Engineering including site photometrics, or Structural Engineering including retaining walls or light pole foundations.
- 13. Preparation of cost estimates or opinions of probable construction cost estimates, beyond conceptual budgeting.
- 14. Plan approvals or permits from any governing agency not specifically identified in the Scope of Services including sanitary or water districts, roadway districts, etc.
- 15. Plan revisions beyond minor or customary or beyond the number of sets of revisions stated under Scope of Services.
- 16. All permit fees, application fees, plan review fees, permit amendments, expired permits, permit expediting, etc., including fees for existing utility research, except those specifically included in this proposal.
- 17. Value engineering after issuance of construction documents are not part of this scope of services.
- 18. Modifications to construction drawings to accommodate field changes and/or unforeseen conditions are not part of this scope of services.
- 19. Attendance at meetings or hearings not specifically identified under the Scope of Work.
- 20. Obtaining LEED or other Green Building certifications.
- 21. As-built surveys and certifications are not part of this scope of services.
- 22. Major changes in the scope of the project including receipt of information after signing of the contract that is material to the development of the Scope of Work and Fee for Services, significant changes to site layout after DD and/or CD milestones, preparation of more than one bid package or phase, and changes or additions during construction including items due to unknown subsurface conditions or unknown utilities.
- 23. Project delays exceeding six months will be subject to fee changes for personnel hourly rate adjustments.



EXHIBIT – CIVIL ENGINEERING SERVICES

COMPENSATION AND CONDITIONS (Fixed Fee Schedule):

Land Surveying Services (Base Fee)	\$	12,400.00
Civil Engineering Design Services & Permitting (Base Fee)	\$	24,000.00
Stormwater Management Design & Permitting (if required) (Base Fee)	\$	6,000.00
Construction Administration (Base Fee)	\$	6,000.00
<u>TOTAL BASE FEE:</u>	\$	<u>48,400.00</u>

HOURLY RATE SCHEDULES

Time and material expenses shall be billed at the rates shown below. Annual rates are valid through the end of the current calendar year and subject to change January 1st and are subject to an annual escalation.

CIVIL 2026 BILLING RATES:

<u>CATEGORY</u>	<u>HOURLY RATES</u>
Principal	\$280.00
Senior Project Manager	\$260.00
Project Manager	\$225.00
Civil Project Designer / Engineer	\$215.00
Civil Design / Engineer	\$190.00
Designer	\$165.00
Engineering Technician	\$110.00
Administrative	\$110.00