

**GOLF MAINE PARK DISTRICT
REGULAR SCHEDULED BOARD MEETING
8800 W. Kathy Lane, Niles, IL 60714
847.297.3000**

**September 18, 2025
6:00 PM**

1. Call to Order
2. Roll Call
3. Visitors/Visitor Comment
4. Changes or Additions to the Agenda
5. PLG Donation Presentation (Shray Patel)
6. Audit FYE April 30, 2025 Presentation (Lauterbach & Amen, LLP)
7. Approval of the Consent Agenda
 - i. *Minutes of the August 21, 2025 Regular Scheduled Meeting
 - ii. *Minutes of the June 24, 2025 MNASR Board of Directors Meeting
 - iii. *Treasurer's Report August 2025
 - iv. *Bills Payable August 2025
8. Staff Reports
 - i. Business/HR Department
 - ii. *Executive Director
9. Unfinished or Continuing Business
 - i. *Legislative Update
 - ii. *Dee Park OSLAD Playground update
 - iii. Board Policy Manual Approval
10. New Business
 - i. Audit FYE April 30, 2025 Approval
 - ii. *Ordinance 25-02 (Amending section 3.02 of Conduct Ordinance)
 - iii. *Master Plan Approval (Design Perspectives)
 - iv. Board Member Comments
11. Closed Session

I make a motion that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act.
12. Adjournment

*** - INDICATES ATTACHED**

Our Mission - To enhance the quality of life for the residents of the Golf Maine Park District, and to promote a strong sense of community, by providing a broad, diverse, and challenging set of cultural and recreational programs, and clean, beautiful and safe parks.



**MINUTES OF THE REGULAR SCHEDULED MEETING
BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT
MAINE TOWNSHIP, COOK COUNTY, ILLINOIS
HELD ON AUGUST 21, 2025
6:00PM**

1. CALL TO ORDER

- a. Commissioner Liddell called the meeting to order at 6:23pm.

2. ROLL CALL

- a. Roll was called: Present: Jamal Liddell, Jay Shah, Yogesh Patel

Absent: Jasmin Zahirovic, Zain Durrani

Staff Present: Anthony Silmon, Samir Kurtovic, Puneet Singh,
Erin Allegretti

3. VISITORS / VISITOR COMMENTS

- a. None

4. CHANGES OR ADDITIONS TO THE AGENDA

- a. Ordinance 25-02 was removed due to the review of our "Board Policy Manual".

5. MASTER PLAN INFORMATIONAL PRESENTATION

- a. Discussion: A detailed report was submitted in the board packet and presented by Tod Stanton from Design Perspectives.

6. APPROVAL OF THE CONSENT AGENDA

- a. Commissioner Liddell moved to approve the consent agenda.
- b. Seconded by Commissioner Patel.
- c. Roll was called: Ayes: 3 Nays: 0

7. STAFF REPORTS

- a. Recreation Department
 - i. Anthony Silmon, Puneet Singh, and Erin Allegretti spoke about the success of our Summer programs, such as Summer Camps and youth programs. Summer Camp participation numbers were submitted in the board packet. Erin went into detail about themed weeks for summer, as well as being trained by MNASR to use their MNASR buses for Park District use. Puneet talked about youth basketball leagues as well as other Sports Summer camps that were held this Summer.
- b. Executive Director (Kevin Hubka)
 - i. Discussion: A detailed report was submitted in the board packet. Secretary Hubka reported to the Board that there has been a delay in property taxes being distributed to the Park District. Secretary Hubka informed the Board that we have entered into a two year agreement with our Natural Gas Supplier, and will follow up with the Electricity Supplier by next month.

8. UNFINISHED or CONTINUING BUSINESS

- a. Legislative
 - i. No Discussion

b. **Dee Park OSLAD Playground update**

- i. A detailed schedule was submitted in the board packet. Secretary Hubka explained to the Board that the project is moving forward with no set backs as of now. Phases 1 and 2 have been completed. Secretary Hubka also stated that 90% of the concrete has been poured, and things are really starting to take shape out there.

9. **NEW BUSINESS**

a. **2026 OSLAD Grant Cycle (IDNR)**

- i. Discussion: A detailed report was submitted in the board packet. Secretary Hubka informed the Board that we will not submit an application to this year's OSLAD Grant Cycle, as we are currently going through an OSLAD project and would like to make sure this project is completed. Secretary Hubka expressed the need for a "Master Plan" before applying for another OSLAD Grant.

b. **Board Policy Manual**

- i. Discussion: Secretary Hubka informed the Board that the Park District Board Policy Manual has been sent to our Law firm to get updated, as the last time it was done was in 2013. Secretary Hubka also informed the Board that the Commissioner Attendance policy is already in the present manual. The updated Board Policy Manual will be presented at the September Board Meeting for approval by the Board.

c. **Board member comments**

- i. Discussion: None

10. **CLOSED SESSION**

- a. None

11. **ADJOURNMENT**

- a. Commissioner Liddell moved to adjourn the meeting.
b. Seconded by Commissioner Shah.
c. Roll Was Called Aye: 3 Nay: 0
d. The meeting adjourned at 7:18pm.

Minutes Approved: _____

Jamal Liddell
President

Kevin Hubka
Secretary

MAINE-NILES ASSOCIATION OF SPECIAL RECREATION
BOARD OF DIRECTORS MEETING
6820 W. Dempster St., Morton Grove, IL 60053
847-966-5522
June 24, 2025 | 10:00 AM



Board Members in attendance:

Don Miletic, Des Plaines Park District
Kevin Hubka, Golf Maine Park District
Jeff Wait, Morton Grove Park District
Tom Elenz, Niles Park District
John Shea, Park Ridge Park District
Michelle Tuft, Skokie Park District
Karen Hawk, Village of Lincolnwood

Board Members absent:

None

Staff in attendance: Trisha Breitlow, Executive Director; Kelly Brunning, Sr. Operations Manager; Keli Stonitsch, Human Resources Manager; Regina Mundt, Events and Fundraising Manager

Changes to Agenda: Hawk updated the agenda to move item VIII A, Acceptance of the 2024 Audit to just before Item IV, Public Comment. It was determined the board would not need to enter into closed session.

Introduction of Visitors: Breitlow recognized Audra Ebling for five years of service with M-NASR. Breitlow introduced Hannah Cullerton, the representative from Lauterbach & Amen.

Audit Review: Cullerton reviewed the 2024 Annual Financial Report. There were no questions from the board. Jeff Wait made a motion to accept the 2024 Annual Financial Report as presented, seconded by Don Miletic. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Public Comment: None

Consent Agenda:

- Minutes of the April 22, 2025 Board Meeting
- Minutes of the April 22, 2025 Closed Session
- Treasurer's Report for the months ending March 31, 2025 and April 30, 2025
- Voucher list of bills in the amount of \$90,923.64

Michelle Tuft made a motion to approve the Consent Agenda, seconded by Jeff Walt. The motion passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

In Superintendent Lisa Barrera's absence, Breitlow presented the programming report. She highlighted that all the adult programs and Special Events in the summer brochure are running. Special Olympics Summer Games took place last weekend in Normal but were cut short due to the extreme heat. M-NASR staff have provided many training courses, including a CHAMPS training on two separate nights with 59 park district staff and 31 M-NASR staff attending. Over 160 staff attended all staff summer training. Day camp is serving 106 individuals, it's highest to date. Breitlow thanked the park districts for use of their pools during the summer. Breitlow highlighted the significant increase in inclusion requests and individuals this summer and that the workload for the two full-time staff is becoming increasingly more difficult to manage. Finally, Breitlow highlighted a goal completed by the Safety Committee, which was digitizing several forms and checklists completed by staff.

Communications and Marketing Manager Audra Ebling reported the 2024 Annual Report will be published immediately. She has been finalizing the fall brochure. The website redesign project continues, and staff now have the ability to edit the site.

Regina Mundt reported that in addition to the information the board received, she has applied for an additional four grants.

The board reviewed the budget report.

Executive Director Breitlow says that focus groups continue and will be wrapped up by Monday. The Liponi Foundation has added three committees for the Gala, and approved a 15th Trustee, Nikki Fields from Nikki's Gaming Café in Des Plaines. M-NASR will have its Distinguished Accreditation Review on July 15. Breitlow's report included an update on agency goals and a PDRMA report. Human Resources Manager Keli Stonitsch reported on the results and action plan from the Employee Engagement Survey.

Resolution 2025-05, Disposal of Property A motion was made by Michelle Tuft, seconded by John Shea to pass Resolution #2024-5 authorizing and providing for the conveyance or sale of surplus personal property of the Maine-Niles Association of Special Recreation. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

IT Services: Breitlow reviewed quotes from five different Managed Service Providers to replace Framework, M-NASR's current vendor. A motion was made by John Shea and seconded by Michelle Tuft to approve M-NASR enter into a one-year agreement with Go Technology as the new managed IT services provider, effective upon completion of the 60-day termination with Framework. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Health Minds Healthy Bodies Program: Breitlow informed the board that M-NASR would be ending its Healthy Minds Healthy Bodies program.

Discussion Items: Breitlow reported that The Executive Director from Ridgeville Park District, located in Evanston, has expressed the desire to join an SRA. Based on the size of Ridgeville, their contributions would not have a large impact on reducing current member district contributions. In addition, M-NASR is looking ahead to potentially hiring additional staff for inclusion, and there were concerns about transportation and additional programs that may be needed for Ridgeville which could deplete M-NASR's existing resources. Breitlow will continue discussion if requested by Ridgeville.

Breitlow reported she will soon begin the process of looking for a new attorney for the agency, based on dissatisfaction with service with Ancel Glink. Karen Hawk, Michelle Tuft and Don Miletic agreed to be part of the interview panel.

It was determined Breitlow has the authority to appoint an additional FOIA officer.

Resolution 2025-03: A motion was made by John Shea, seconded by Jeff Wait to approve Resolution #2025-03, determining the Confidentiality of Closed Session Minutes. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes
Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Resolution 2025-04: A motion was made by Jeff Wait, seconded by Tom Elenz to approve Resolution #2025-04; Providing for the Destruction of Certain Verbatim Recordings of Closed and Open Session Meetings. This passed in a roll call vote as follows:

Des Plaines: Yes
Golf Maine: Yes

Lincolnwood: Yes
Morton Grove: Yes
Niles: Yes
Park Ridge: Yes
Skokie: Yes

Don Miletic made a motion to adjourn the June 24, 2025 Board meeting at 10:37 AM, seconded by John Shea. The motion passed in a voice vote.

Karen Hawk, Board President
Village of Lincolnwood

Date

Trisha Breitlow, Board Secretary
Maine-Niles Association of Special Recreation

Date

GOLF MAINE PARK DISTRICT
FISCAL YEAR 2025-26
SUMMARY OF REVENUES, EXPENDITURES & CASH BALANCES
August , 2025

	August 2025	July 2025	August 2024
MONTHLY CASH POSITION	Cash	Prior	Prior FY
	Balance	Month	Cash Balance
Beginning Balance	\$103,903.00	\$103,859.00	\$1,221,633.80
Cash Receipts	25,858.13	24,347.36	22,315.00
RE Taxes	6,914.60	NA	378,927.82
Replacement Taxes	814.07	4,737.93	1,294.34
Interest	3,529.83	3,998.10	7,591.05
Transfer into Cash Accounts	80,000.00	60,000.00	NA
Transfer Out of Investments	(80,000.00)	(60,000.00)	NA
Disbursements of Bills	(37,846.56)	(69,378.66)	(93,431.18)
Bond Payments	NA	NA	NA
Other Inc/(Dec)	NA	NA	NA
NSF/Fees	NA	NA	(7.35)
Month End Balance	\$103,173.07	\$67,563.73	\$1,538,323.48
BANK BALANCES BY ACCOUNT	Bank	Bank	Prior FY
	Balance	Balance	Bank Balance
Savings Account - 1407	\$30,856.21	\$103,903.00	\$1,601,923.20
Checking Account - 7604	217,925.93	200,773.17	75,305.99
Director's Account - 0057	1,675.82	1,830.82	1,294.35
Liability Account - 7175	1,064.53	1,064.53	1,064.53
NorthShore - OSLAD - 4331	718,952.97	718,867.30	1,527.48
Wintrust Savings - BOND - 2537	CLOSED	CLOSED	\$1,094,728.84
Wintrust Checking - 2216	\$26,796.27	\$15,885.88	\$1,594.00
Wintrust MaxSafe - 3219	CLOSED	CLOSED	\$549.81
Wintrust MaxSafe - 1284	\$926,116.32	\$937,974.59	NA
Total Cash Accounts	\$1,923,388.05	\$1,980,299.29	\$2,777,988.20
INVESTMENTS BY ACCOUNT	Investment	Investment	Prior FY
	Balance	Balance	Invest Balance
Illinois Funds Money Market	\$70,285.56	\$70,021.74	\$67,125.26
Total Investments	\$70,285.56	\$70,021.74	\$67,125.26
TOTAL CASH AND INVESTMENTS	\$1,993,673.61	\$2,050,321.03	\$2,845,113.46

INVOICE REGISTER FOR GOLF MAINE PARK DISTRICT
EXP CHECK RUN DATES 08/01/2025 - 08/31/2025

Vendor ID	Vendor Name	Invoice #	Description	Inv. Date	Amount	Check Number	Check Date
00436	BAILA-TONE FITNESS, LLC	INV #AUG 4, 2025-SC	SUMMER CAMP CLASSES 8/4 & 8/13	08/04/2025	140.00	5483	08/06/2025
00638	TRUGREEN PROCESSING CENTER	INV #213267404-DP	ORNAMENTAL BED WEED CONTROL @ DP	07/22/2025	105.39	5499	08/06/2025
00630	TRUGREEN PROCESSING CENTER	INV #213271844-FP	ORNAMENTAL BED WEED CONTROL @ FP	07/22/2025	71.00	5500	08/06/2025
00592	LAUTERBACH & AMEN, LLP	INV #105945	PROF SRV JUL 2025	08/01/2025	963.00	5495	08/06/2025
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR64756	ONLINE MONTHLY BACKUP 7/30-8/29	07/31/2025	130.00	5484	08/06/2025
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR64673	DEE PARK COPIER COLOR OVERAGE FEE	07/31/2025	18.33	5485	08/06/2025
00566	COSTPERCOPY CONSULTANTS, INC.	INV #AR64674	MONTHLY PHONE SERVICE 7/15-8/14	07/31/2025	220.40	5488	08/06/2025
00370	GROOT, INC.	INV #14914778T092	WASTE PICKUP SERVICES @ DP	08/01/2025	726.56	5493	08/06/2025
00370	GROOT, INC.	INV #14914777T092	WASTE PICKUP SERVICES @ FP	08/01/2025	223.39	5494	08/06/2025
00604	AMAZON CAPITAL SERVICES	1C94-6PQJ-DTK1	OFFICE SUPPLIES	07/24/2025	35.97	5478	08/06/2025
00604	AMAZON CAPITAL SERVICES	1NJN-F1XR-8KQF	OFFICE SUPPLIES	04/24/2025	8.99	5479	08/06/2025
00604	AMAZON CAPITAL SERVICES	1FW4-RJQJ-P6WG	RECREATION SUPPLIES	07/25/2025	64.95	5480	08/06/2025
00604	AMAZON CAPITAL SERVICES	1WXH-QJRG-KWVK	RECREATION SUPPLIES	07/30/2025	212.60	5481	08/06/2025
00533	EXPERT CHEMICAL & SUPPLY, INC.	INV #966089	MAINTENANCE & JANITORIAL SUPPLIES	07/25/2025	1,083.95	5487	08/06/2025
00096	NICOR GAS	INV #JUL 29, 2025	GAS AT FP	07/29/2025	171.04	5498	08/06/2025
00116	PDRMA	INV #0725126	PROPLIAB,WKRS COMP,EMPL PRAC,POLL LIAB,CYBER	07/31/2025	2,381.93	5497	08/06/2025
00116	PDRMA	INV #0725125H	MEMBER MONTHLY CONTRIBUTION JUL 2025	07/31/2025	8,354.19	5495	08/06/2025
00832	APEX3 SYSTEMS	INV #3336	CAMERA STUCK IN FIRMWARE UPDATE	07/30/2025	495.00	5492	08/06/2025
00701	FNBO	JUL 23, 2025-2805	MICHAEL MASTERCARD PURCHASES	07/23/2025	323.58	5488	08/06/2025
00701	FNBO	JUL 23, 2025-3187	SAMIR MASTERCARD PURCHASES	07/23/2025	710.87	5489	08/06/2025
00701	FNBO	JUL 23, 2025-8090	KEVIN MASTERCARD PURCHASES	07/23/2025	107.23	5490	08/06/2025
00701	FNBO	JUL 23, 2025-5390	PUNEET MASTERCARD PURCHASES	07/23/2025	223.04	5491	08/06/2025
00701	FNBO	JUL 23, 2025-7155	ANTHONY MASTERCARD PURCHASES	07/23/2025	1,733.76	5492	08/06/2025
00052	HOME DEPOT	JUL 30, 2025	MAINTENANCE & BUILDING/PARK IMPROVEMENT SUPPLIES	07/30/2025	494.83	5501	08/07/2025
00436	BAILA-TONE FITNESS, LLC	INV #AUG 20, 2025	SESSION #1 7/10-8/14	08/20/2025	391.50	5506	08/20/2025
00522	AIR COMFORT CORPORATION	415641	FP-MALFUNCTIONING MULTI-FUNCTION ROOM AC	08/20/2025	942.18	5502	08/20/2025
00604	AMAZON CAPITAL SERVICES	1HD3-8Q9F-C6JW	OFFICE & MAINT SUPPLIES	08/06/2025	102.06	5503	08/20/2025
00531	MONARCH BURGLAR ALARM CO.	INV # SEPT 1-DEC 1	DP GARAGE ALARMNET GSM MONITORING & SERVICE	08/20/2025	147.00	5513	08/20/2025
00128	RUDIG TROPHIES	INV #95618	MENS LEAGUE & 8TH-8TH YOUTH BASKETBALL	08/06/2025	165.71	5515	08/20/2025
00128	RUDIG TROPHIES	INV #95614	4TH-6TH GRADE YOUTH LEAGUE	08/06/2025	426.53	5516	08/20/2025
00534	COMCAST	AUG 17, 2025-4541	HIGH SPEED INTERNET @ DP	08/17/2025	222.15	5510	08/20/2025
00156	COM ED	AUG 18, 2025-FP	ELECTRICITY @ FP	08/18/2025	1,251.99	5508	08/20/2025
00156	COM ED	AUG 14, 2025-DP	ELECTRICITY @ DP	08/14/2025	987.12	5509	08/20/2025
00096	NICOR GAS	AUG 13, 2025-DP	GAS AT DP	08/13/2025	171.02	5514	08/20/2025
00604	AMAZON CAPITAL SERVICES	1TTD-46F4-76JW	RECREATION SUPPLIES	08/08/2025	18.98	5504	08/20/2025
00640	MBD MARTIAL ARTS, INC.	INV #26585080	SESSION #1 7/7/25-8/11/25	08/18/2025	540.00	5512	08/20/2025
00638	TRUGREEN PROCESSING CENTER	INV #214256797	LAWN SERVICE @ FP	08/07/2025	226.97	5519	08/20/2025
00638	TRUGREEN PROCESSING CENTER	INV #214251086	LAWN SERVICE @ DP	08/07/2025	2,020.46	5520	08/20/2025
00515	TERMINIX ANDERSON	INV #81529175	PEST CONTROL @ FP	08/03/2025	104.31	5517	08/20/2025
00515	TERMINIX ANDERSON	INV #81529198	PEST CONTROL @ DP	08/03/2025	64.55	5518	08/20/2025
00662	ARTISTICALLY A&A	INV #000930	YOUTH BASKETBALL PRACTICE JERSEYS	08/18/2025	160.00	5505	08/20/2025
00529	FIRST STUDENT	JUN 21-JUL 31, 2025	SUMMER CAMP JUN 21-JUL 31, 2025	08/20/2025	2,578.93	5511	08/20/2025
00671	CITI CARDS	INV #AUG 12, 2025	DINA, KEVIN & ANTHONY PURCHASES	08/12/2025	3,758.45	5507	08/20/2025
00522	AIR COMFORT CORPORATION	INV #415689	FP-SRV CALL REGARDING AHUS & CONTROLS	08/22/2025	967.25	5521	08/27/2025
00604	AMAZON CAPITAL SERVICES	1WYT-WDKV-VHTP	RECREATION SUPPLIES	08/16/2025	69.98	5522	08/27/2025
00604	AMAZON CAPITAL SERVICES	179T-TTGR-JHDT	OFFICE SUPPLIES	08/21/2025	305.49	5523	08/27/2025
00566	COSTPERCOPY CONSULTANTS, INC.	AR64930	TONER FOR COPIER	08/22/2025	15.95	5528	08/27/2025
00083	CAPITAL ONE TRADE CREDIT	INV #1664548893	JANITORIAL & PAINT	08/19/2025	168.86	5527	08/27/2025
00692	LAUTERBACH & AMEN, LLP	INV #107854	AUDIT FY APR 30, 2025-FINAL BILLING	08/25/2025	2,000.00	5529	08/27/2025
00516	AQUA ILLINOIS, INC.	AUG 25, 2025-3737	ESTIMATED READING @ DP	08/25/2025	527.66	5524	08/27/2025
00516	AQUA ILLINOIS, INC.	AUG 25, 2025-3781	ACTUAL READING @ FP	08/25/2025	375.12	5525	08/27/2025
00516	AQUA ILLINOIS, INC.	AUG 25, 2025-3782	ACTUAL READING @ FP (SPRINKLERS)	08/25/2025	145.85	5526	08/27/2025

TOTAL	37,846.56
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“IN THE KNOW”

BOARD REPORT – SEPTEMBER 2025

(By: Kevin Hubka, Executive Director)

SPECIAL EVENTS UPDATE:

OCTOBER 11 - FALL FEST @ FELDMAN PARK - 10AM

RECREATION UPDATE: (SUBMITTED BY ANTHONY SILMON, SUPT. OF RECREATION)

WE HAVE CONCLUDED OUR MOVIE IN THE PARK SERIES FOR THE SEASON, WITH THE LAST ONE BEING ON SEPTEMBER 12. WE HOSTED THREE MOVIE NIGHTS WERE VERY SUCCESSFUL, WITH EACH NIGHT HOSTING OVER 100 PARTICIPANTS. WE RECENTLY SAT DOWN WITH MAINE TOWNSHIP STAFF AND WE PITCHED SOME IDEA ABOUT COLLABORATING ON PROGRAMS AND/OR SPECIAL EVENTS THAT WOULD BENEFIT OUR COMMUNITY. FALL PROGRAMS ARE WELL UNDER WAY AND WE HAVE ADDED A COUPLE OF NEW PROGRAMS TO OUR FALL LINEUP THIS YEAR, WHICH INCLUDES “DANCE WITH SERENITY” AND ANOTHER 4TH-6TH GRADE BASKETBALL LEAGUE. AT THIS MOMENT 6TH-8TH BASKETBALL IS GOING ON RIGHT NOW. WE WILL BE SETTING UP FREE PROGRAMS FOR EACH DISTRICT 63 SCHOOL, WHICH WILL BE A ONE-WEEK PROGRAM FOR 2ND AND 3RD GRADERS, AND ANOTHER PROGRAM FOR 4TH AND 5TH GRADERS. WE WILL BE COLLABORATING ON THIS WITH THE SCHOOL DISTRICT TO USE THEIR FACILITIES AFTER SCHOOL TO HOST THE PROGRAM TO MAKE IT EASIER FOR THE PARENTS. OUR HOPE IS THAT THIS PROGRAM WILL GENERATE MORE INTEREST IN OUR YOUTH PROGRAMS. WE ARE HOPING TO START THIS IN JANUARY OF 2026.

MAINTENANCE UPDATE: (SUBMITTED BY SAMIR KURTOVIC, SUPT. OF MAINTENANCE)

AS SUMMER IS NOW OFFICIALLY OVER, WE HAVE CLOSED THE SPRAY PARK, AS LABOR DAY WAS THE FINAL DAY OF THE SEASON. WE WILL BEGIN MAKING PLANS TO WINTERIZE THE SPRAY PARK IN OCTOBER. WE HAVE MADE NUMEROUS CHANGES TO EQUIPMENT AS PER PDRMA REGULATIONS, AS FAR AS GAS CANS, TYPE OF EQUIPMENT THAT CAN BE STORED IN CERTAIN AREAS, EYE WASH STATIONS, AND SO ON. THE CARPET IN THE MENS LOCKER ROOM AT FELDMAN HAS BEEN TORN UP AND THROWN AWAY DUE TO FLOODING THAT HAPPENED BECAUSE OF A BACKUP THAT OCCURRED IN OUR PIPES. VILLAGE PLUMBING WAS CALLED OUT AND THEY UNCLOGGED OUR LINE. WE WILL BEGIN LOOKING AT OPTIONS TO ADDRESS BOTH LOCKERROOMS. REGULAR MAINTENANCE CONTINUES AS WE HEAD INTO THE FALL SEASON.

BUSINESS / HR UPDATE: (SUBMITTED BY DINA WEYMOUTH, BUSINESS MANAGER)

VERBAL REPORT

MARKETING: (SUBMITTED BY ANTHONY SILMON, SUPT. OF RECREATION)

AS SCHOOL SEASON IS IN FULL SWING WE HAVE DELIVERED FLYERS OF OUR PROGRAMS TO THE SCHOOL DISTRICT FOR THEM TO DISTRIBUTE TO THE STUDENTS. WE HAVE BEEN TO OPEN HOUSES FOR MARK TWAIN, APOLLO, MELZER, AND GEMINI. WE WILL ALSO BE ORGANIZING A SCHOOL LUNCH VISIT TO ALL THE SCHOOLS IN THE UPCOMING WEEKS. WE HAD A MEETING WITH MAINE TOWNSHIP STAFF, AND WE WILL BE EXCHANGING MARKETING MATERIALS GOING FORWARD.

MISC:

- 1) HOPING TO SIGN A NEW ELECTRICITY RATES DEAL THIS WEEK OR NEXT FOR A 24 MONTH PERIOD. OUR CURRENT RATE IS \$0.7048/KW, WHICH WILL EXPIRE IN DECEMBER. OUR NEW RATE IS LOOKING TO BE AROUND \$0.09474. PRICES WILL CONTINUE TO GO UP IN 2026, WHICH IS THE REASON WHY WERE LOOKING FOR 24 MONTHS, WHICH MEANS WE WILL BE LOCKED IN UNTIL DECEMBER OF 2027 WHEN WE SIGN THE DEAL.
- 2) COOK COUNTY HAS NOTIFIED US BY EMAIL THAT THE 2ND INSTALLMENT OF THE 2024 PROPERTY TAX BILLS HAVE YET TO BE MAILED OUT, WHICH WILL CAUSE DELAYS IN GETTING PROPERTY TAX MONEY. I WILL UPDATE MORE AS INFORMATION BECOMES AVAILABLE.

PROJECT/CAPITAL ITEM LIST REPORT

<u>PROJECT</u>	<u>STATUS</u>	<u>COMMENTS</u>
SIGNAGE @ DEE	IN PROGRESS	DRAWINGS HAVE BEEN SUBMITTED TO COOK COUNTY FOR APPROVAL.
DEE PARK PLAYGROUND (OSLAD)	IN PROGRESS	PROJECT HAS OFFICIALLY STARTED.

LEGISLATIVE UPDATE



THE LATEST LEGISLATIVE ISSUES AFFECTING PARKS, RECREATION AND CONSERVATION

#23-2025 — August 25, 2025

TO: IAPD Members

FROM: Peter Murphy, Esq., CAE, IOM, IAPD President and CEO
Jason Anselment, IAPD General Counsel
Maura Freeman, Director of Advocacy and Strategic Initiatives

RE: Governor Completes Bill Signings

The dust has settled here in Springfield, and Governor Pritzker has now signed or vetoed all legislation that made it to his desk following the spring adjournment of the General Assembly.

We've compiled a comprehensive update on the measures that will impact park districts, forest preserves, conservation districts, and recreation agencies throughout the state. Below, you'll find key highlights, summaries, and implementation timelines to help you navigate these new laws.

IAPD Platform Initiatives Signed into Law

Two IAPD platform initiatives were signed into law this summer, marking important wins for our members. Full legislative updates on each were previously shared via email, but you can revisit the details at the links below:

- [P.A. 104-0114](#) / SB 1612 (Murphy, L. / Meyers-Martin, D.) increases the competitive bidding threshold for supplies and materials to \$60,000 under the Park District Code, Downstate Forest Preserve District Act, and

Conservation District Act. [Read more in the August 5 Legislative Update!](#)

- [P.A. 104-0243](#) / HB 2675 (Moylan, M. / Simmons, M.) updates trail signage requirements to provide flexibility in notifying bicyclists of hazards and upcoming roadway crossings. [Read more in the August 21 Legislative Update!](#)

With the Governor's signature on these laws, IAPD's total number of successful legislative initiatives this year rises to three!

Recall that during the January veto session, we passed [P.A. 103-1062](#), which created a carveout under the Child Labor Law of 2024 for park districts and municipal recreation departments. This carveout ensured park districts and municipal recreation departments were able to hire necessary youth staffers to support their summer programs and facilities. You can read more about that legislative victory [HERE](#).

IAPD Platform Initiatives Signed into Law

[Laws about OSLAD and other grant programs](#)

[P.A. 104-0143](#) / SB 2314 (Ellman, L. / Yang Rohr, J.) adds the financing of "shoreline restoration and protection projects on behalf of counties and park districts" to the list of project types eligible for funding under the Healthy Forests, Wetlands, and Prairies Grant Program (administered by IDNR). This grant program is subject to appropriation by the General Assembly.

- **P.A. 104-0143 will not go into effect until January 1, 2026.**

[P.A. 104-0421](#) / SB 2455 (Ventura, R. / Hirschauer, M.) significantly restructures the priorities of the Urban and Community Forestry Assistance Act to focus on climate justice. This change aligns with other Illinois programs aimed at promoting "climate justice," or the principle that climate change disproportionately affects under-resourced communities due to underlying socioeconomic factors. As a result, P.A. 104-0421 makes two key changes to this grant program by adding "underserved or disadvantaged" communities and "urban areas" as regions to be prioritized during the application evaluation stage. Unlike the old grant program that outlined a flat 50% matching rate, this new law returns the authority to IDNR to determine how much grant recipients will have to provide in matching dollars. This amount will be published by IDNR in their NOFO at the beginning of each new grant cycle. Eligible applicants include any unit of local government and/or an Illinois nonprofit corporation that

is working to assist units of local government or the IDNR in meeting the goals of the Urban and Community Forestry Assistance Act.

- **P.A. 104-0421 will not go into effect until January 1, 2026.**

P.A. 104-0423 / SB 2466 (Aquino, O. / Evans, M.) permanently alters the 50/50 matching requirements for OSLAD projects located in distressed locations and/or distressed communities.

- **100% funding/0% match:** For a project to receive up to 100% funding assistance (0% matching requirement), the project must be located in a distressed area within a distressed community.
- **90% funding/10% match:** As was the case before the FY2023 grant cycle, projects located in distressed communities can receive up to 90% funding assistance, whether or not the project is also located in a distressed area in that community.
- **75% funding/25% match:** For the first time, up to 75% funding assistance will be available to non-distressed communities, if the OSLAD project is located in a distressed area within a non-distressed community.
- **50% funding/50% match:** All other OSLAD projects located in non-distressed areas and non-distressed communities will remain eligible for up to 50% matching grants.

In addition to altering the award structure of and prioritizing underserved communities/locations for OSLAD grant awards, P.A. 104-0423 also implements new limits to how much of the overall grant appropriation can be awarded to these new categories of recipients.

- **P.A. 104-0423 will not go into effect until January 1, 2026.** Because the FY 2026 OSLAD NOFO was already live when Governor Pritzker enacted P.A. 104-0423, this new law will **NOT** affect or impact the current application cycle.

Laws about facilities, public property, and equipment

P.A. 104-0349 / SB 189 (Halpin, M. / Johnson, G.) originated because a YMCA in Senator Halpin's legislative district was trying to secure IDPH approval to install a "NINJACROSS" suspended obstacle course system in their pool. After multiple permitting attempts, Senator Halpin ultimately introduced and passed this legislation that requires IDPH to make and adopt rules allowing the installation of "aquatic features including overhead systems or similar interactive equipment" in IDPH-licensed swimming facilities.

- **P.A. 104-0349 will not go into effect until January 1, 2026.**

P.A. 104-0097 / SB 1380 (Curran, J. / Benton, H.) provides that counties and/or municipalities may use state- or local government-owned utility poles and/or public rights-of-way for public safety purposes. Those aforementioned purposes include (but are not limited to) installing safety equipment, as long as it doesn't interfere with part of an electric distribution or transmission system and complies with applicable safety codes and regulations. State or local governments may implement a permitting process. Any fees charged for use of utility poles or public rights-of-way shall be at the lowest rate charged by the owner, not to exceed the owner's costs. Nothing in this Act authorizes a county or municipality to use property or infrastructure that is owned by a public utility.

- **P.A. 104-0097 will not go into effect until January 1, 2026.**

P.A. 104-0419 / SB 2426 (Murphy, L. / Harper, S.) renames The Forest Products Transportation Act. Its new title is The Timber Transportation Act, where "timber" is defined as "trees and parts thereof which can be used for sawing or processing into lumber for building or structural purposes or for the manufacture of any article." "Timber" does not include any wood products which are not going to be used for building purposes (including firewood, Christmas trees, fruit-producing trees, or ornamental trees). P.A. 104-0419 requires individuals transporting timber to carry with them some document or method of demonstrating legal possession of timber that is approved by IDNR (through administrative rulemaking). Digital versions of these documents shall be permissible. IDNR (or *any* law enforcement agency) may inspect any vehicle carrying or transporting timber on any Illinois road or highway to determine if the transportation of timber complies with this Act. The General Assembly's stated intention behind adding new timber transportation guidelines was to identify (and prevent) the transportation of stolen timber. As a result, violations of this Act shall result in a Class C misdemeanor.

- **P.A. 104-0419 will not go into effect until January 1, 2026.**

P.A. 104-0269 combines the content of HB 3050 (DeLuca, A. / Hastings, M.) and SB 25 (Hastings, M.), and permits IDPH-licensed swimming facilities to operate a "cold spa," defined as a "basin of cold water [maintained at a temperature between 40-60°F]." The definition of "cold spa" does not include the use or installation of portable, manufactured, or commercially-available cold spas *unless* they comply with all the provisions of this new Act. P.A. 104-0269 also implements various environmental requirements for facilities that operate cold spas. These requirements include (but are not limited to) prohibiting cold spa use by anyone under the age of 14, having staff on-site

who are trained to recognize the signs of hypothermia, and signs warning users about risks and time limits.

In addition to cold spa regulations, P.A. 104-0269 also provides that permits for construction or major alteration of swimming facilities are valid for 2 years (rather than just 1 year) from the date of issue.

- **P.A. 104-0269 will not go into effect until January 1, 2026, but know that this new law allows IDPH to adopt rules to implement some of the requirements created therein.**

Laws about employment

P.A. 104-0035 / HB 32 (Didech, D. / Johnson, A.) amends the Child Labor Law of 2024 by extending to township parks and recreation departments the narrow carveout IAPD and the Illinois Department of Labor agreed to for park districts and municipal park and recreation departments we referenced earlier in this update (P.A. 103-1062). Additionally, this new law extends another exemption for park districts and municipal parks and recreation departments to township parks and recreation departments, so that those township departments can employ minors 12 or 13 years of age to work as an officiant or an assistant instructor of youth sports activities.

- **P.A. 104-0035 went into effect immediately upon being signed into law on August 1, 2025.**

P.A. 104-0171 / HB 1278 (Didech, D. / Edly-Allen, M.) amends the Victims' Economic Security and Safety Act (VESSA). It provides that an employer shall not fail or refuse to hire; discharge or constructively discharge; harass, discriminate with respect to compensation, terms, conditions, or privileges of employment; or retaliate against employees that use employee-issued equipment to record domestic violence, sexual violence, gender violence, or any other crime of violence committed against the employee or a member of their household. If an employee used employer-issued equipment in this manner, P.A. 104-0171 guarantees that employee future access to any photographs, voice/video recordings, sound recordings, or any other digital documents or communications stored on the device(s). Nothing in this Public Act prohibits an employer from complying with an investigation, court order, or subpoena for a device, information, data, or documents.

- **P.A. 104-0171 will not go into effect until January 1, 2026**

P.A. 104-0161 / SB 1976 (Peters, R. / Evans, M.) – If, after April 28, 2025, a federal OSHA standard is changed (repealed, revoked, amended, and/or

newly interpreted by the U.S. Secretary of Labor) in a way that reduces or weakens protections, this new law requires the Illinois Department of Labor to adopt a state standard that reflects the stronger version of the federal rule as it existed before the change. The state standard must address the same workplace or health issue formerly addressed by the federal standard.

- **P.A. 104-0161 went into effect immediately upon being signed into law on August 14, 2025.**

P.A. 104-0320 / HB 3638 (Williams, A. / Fine, L.) amends the Workplace Transparency Act to broaden protections against unlawful discrimination, harassment, and violations of State or federal employment laws. It prohibits employers from including clauses in employment contracts that block employees from participating in collective bargaining activities to address work-related issues. This new law also permanently guarantees employees (former, current, and prospective) the right to participate in court proceedings related to unlawful employment practices. P.A. 104-0320 further stipulates that settlement agreements which require confidentiality must be mutually agreed upon and cannot extend beyond five years from disclosure, and further guarantees employees the right to have an attorney review any such confidentiality agreements.

- **P.A. 104-0320 will not go into effect until January 1, 2026**

Laws about paid and unpaid leave for employees

P.A. 104-0076 / SB 212 (Fine, L. / Stuart, K.) amends the Nursing Mothers in the Workplace Act. It requires employers (where “employers” have more than 5 employees) to provide paid “reasonable” break time for nursing mothers to express milk each time the mother needs to express milk (for up to one year postpartum). It provides that an employer shall compensate the employee during this break time at the employee’s regular rate of compensation, and may not require use of paid leave for these breaks.

- **P.A. 104-0076 will not go into effect until January 1, 2026.**

P.A. 104-0078 / SB 220 (Porfirio, M. / Kifowit, S.) changes the name of the Family Military Leave Act to the Military Leave Act, and provides that an employee (of an employer with 51+ employees) may use up to 8 hours per calendar month (or more if provided for in a collective bargaining agreement) to participate in a funeral honors detail. An employee may take a total up to 40 hours of this paid leave per calendar year, without exhausting vacation leave, personal leave, compensatory leave, or any other type of leave. An employee qualifies for paid leave under this new section if she or he is:

1. Trained to participate in a funeral honors detail and
2. Is either:
 - A retired, active, or member of a reserve component of the armed forces of the United States (including the Illinois National Guard); or
 - A registered member of a nonprofit organization or authorized provider recognized by the armed forces to augment the uniformed members of a military funeral honors detail, or that is an authorized provider (including a member of a veterans service organization)

The employee must give her or his employer reasonable notice prior to taking funeral honors detail leave, as is practicable. Moreover, an employer may request proof of the employee's participation in the detail (in the form of a confirmation from the relevant service organization or a copy of any other official notice provided to the employee in relation to the funeral honors detail).

- **P.A. 104-0078 went into effect immediately upon being signed into law on August 1, 2025.**

P.A. 104-0176 / HB 1362 (Kifowit, S. / Wilcox, C.) amends the Service Member Employment and Reemployment Rights Act in five key ways:

1. P.A. 104-0176 changes how "workdays" are counted during military leave. Instead of using calendar days, "workdays" under this Act are defined based on shifts. In the event a shift extends beyond 24-hours, it counts as an additional workday.
2. It clarifies that absences to work as a military technician (aka federal dual status technician) are no longer considered "active serve" under the Act.
3. It provides that an employee cannot be forced to use vacation or other leave during active service, but may do so if she or he wishes.
4. It enables public employees to receive full concurrent compensation for up to 30 days per calendar year when on annual training or equivalent orders.
5. After an employee is absent from employment for a consecutive period of 3 years (rather than 365 days), the employee's entitlement to differential compensation shall be terminated.

Upon return to work with her or his employer, the public employee's right to differential pay shall be reinstated.

- **P.A. 104-0176 went into effect immediately upon being signed into law on August 15, 2025.**

P.A. 104-0193 / HB 1616 (Syed, N. / Belt, C.) adds part-time employees to the Employee Blood and Organ Donation Leave Act, meaning that part-time employees may now take up to 1 hour of paid leave every 56 days to donate blood, and up to 10 days of paid leave in any 12-month period to serve as an organ donor. The bill also establishes that the part-time employee shall be compensated based on the daily average pay they received in the previous 2 months of employment.

- **P.A. 104-0193 will not go into effect until January 1, 2026.**

P.A. 104-0259 / HB 2978 (Faver Dias, L. / Cunningham, B.) creates the Family Neonatal Intensive Care Leave Act and grants employees unpaid leave if they have a child in the NICU. Employees of small employers (16-50 employees) may take up to 10 days of unpaid leave. Employees of larger employers (51+ employees) may take up to 20 days of unpaid leave. Regardless of employer size, the employee must be reinstated to their job with no loss of benefits upon returning from leave.

- **P.A. 104-0259 will not go into effect until June 1, 2026.**

Laws that impact food operations

P.A. 104-0090 / SB 1288 (Turner, S. / Deering, R.) amends The Food Handling Regulation Enforcement Act. It provides that all certified “food service sanitation managers” must receive or obtain training in basic allergen awareness principles within 30 days after the start of their employment. They must retake that training every 3 years. Training programs must be accredited by the American National Standards Institute or other reputable accreditation agency under the ASTM International E2659-09. The allergen awareness portion of this training must cover identifying sources of gluten, symptoms of gluten intolerance and celiac disease, gluten-free food preparation and handling, as well as the proper cleaning methods to prevent gluten contamination. In addition to the amendments related to gluten, P.A. 104-0090 also permanently adds sesame to the list of “major food allergens” recognized by the state of Illinois. Sesame is commonly found as an ingredient in ultra-processed oils/margarines, baked goods, cereals, chips/crackers, sauces/dressings, processed meats, and snack foods.

- **P.A. 104-0090 will not go into effect until January 1, 2026.**

Laws about childcare

P.A. 104-0045 / HB 1168 (Costa Howard, T. / Ellman, L.) expands the special activities exemption from daycare licensing to include certain programs offered by arboretums. This new law also removes the requirement that programs be “organized” under that same exemption, meaning that special activities programs of all civic, charitable, and governmental organizations now need only be “periodic.” **IAPD worked with Representative Costa Howard to rewrite the final version of the bill before its filing to ensure that the important clarification in IAPD’s 2023 platform bill remained intact for certain part-time special activity or recreation programs offered by park districts.**

- **P.A. 104-0045 will not go into effect until January 1, 2026.**

P.A. 104-0307 / HB 3439 (Mason, J. / Johnson, A.) allows licensed day care centers to hire an employee on a probationary basis only after receiving a qualifying result. Such prospective employees must be supervised at all times by an individual who received the qualifying result pending full clearance of all background check requirements. Moreover, this new law requires employees or volunteers of licensed day care centers to authorize a criminal history background investigation every 5 years, as required under the Child Care and Development Block Grant.

Through June 30, 2026, DCFS will oversee the probationary hiring of childcare staff who pass initial background checks. Beginning July 1, 2026, the Department of Early Childhood will assume that responsibility.

- **P.A. 104-0307 will not go into effect until January 1, 2026.**

Laws about government efficiency/operations

P.A. 104-0092 / SB 1301 (Hunter, M. / Du Buclet, K.) amends the Deposit of State Moneys Act and the Public Funds Investment Act to allow public agencies (state *and* local units of government) to consider a bank’s rating under the Illinois Community Reinvestment Act when deciding where to deposit public funds. Beginning January 1, 2026, no public funds may be deposited in a financial institution subject to the Illinois Community Reinvestment Act unless either (1) the institution has a current rating of satisfactory or outstanding under the Illinois Community Reinvestment Act at the time of deposit *or* (2) the Department of Financial and Professional Regulation has not yet completed its initial examination of the institution pursuant to the Illinois Community Reinvestment Act. However, previously

deposited funds cannot be prematurely withdrawn early just because a bank's rating drops below satisfactory.

- **P.A. 104-0092 will not go into effect until January 1, 2026.**

P.A. 104-0406 / SB 2044 (Balkema, C. / Bunting, J.) creates the Web-Based Signatures Act, to provide that certain units of local government may allow a person to sign any document with a web-based signature (like DocuSign) if the signature is recorded using a secure web-based platform. Additionally, web-based signatures may not be used to collect nominating petition signatures or referendum petition signatures. **Because of IAPD's advocacy efforts, this new law explicitly allows park districts, forest preserve districts, and conservation districts to take advantage of web-based signature platforms.**

- **P.A. 104-0406 will not go into effect until January 1, 2026.**

P.A. 104-0229 / HB 2462 (West, M. / Edly-Allen, M.) amends the Epinephrine Injector Act by establishing that authorized individuals (rather than only authorized entities) who have completed certain training may provide or administer Epi-Pens or other epinephrine injectors. As providers of recreation camps, day care facilities, youth sports leagues, amusement parks, sports arena, places of employment, and other services/facilities at which allergens capable of causing anaphylaxis may be present, many IAPD members were likely already considered "authorized entities" under the Epinephrine Injector Act. As such, they could, by prescription, acquire and keep for emergencies a supply of "undesigned" epinephrine injectors. Under P.A. 104-0229, "authorized individuals (regardless of their employer's "entity") may do the same. In order to *become* an authorized individual, however, a person must successfully complete a training program outlined in Section C of the Act. The IDPH shall review, approve, and list permitted trainings on the IDPH website, to ensure trainings meet those requirements.

This new law limits the liability of authorized individuals who provide or administer epinephrine injectors. An "authorized individual" who acts in good faith to provide or administer an epinephrine injector in an emergency situation shall not, as a result of their actions (except for willful and wanton misconduct on their part), be liable for civil damages to the person to whom the epinephrine was administered. This liability limitation does not extend to any other type of care or treatment provided at or around the time of the epinephrine injector administration. You may hear this bill called "Dillon's Law," after an 18-year-old named Dillon Mueller, who died from anaphylaxis after being stung by a bee without prior knowledge of his severe bee allergy. The General Assembly's stated intention behind P.A. 104-0229 was to protect

future scenarios from becoming fatal in the event someone has a treatable anaphylactic reaction.

Note that this new law is *distinguished* from the Emergency Asthma Inhalers and Allergy Treatment for Children Act (410 ILCS 607), which specifically applies to recreational camps and after-school care programs, where a participant may provide their own personally-prescribed emergency inhaler and/or epinephrine injector.

- **P.A. 104-0229 will not go into effect until January 1, 2026.**

Laws about bicycles

P.A. 104-0141 / SB 2285 (Simmons, M. / Jiménez, L.) redefines “bicycle” under the *Illinois Vehicle Code* as “every human-powered device and every low-speed electric bicycle, as defined in Section 1-140.10, with 2 or more wheels not less than 12 inches in diameter, operable pedals, and designated seats for the transportation of one or more persons.” **As a reminder, IAPD worked with Senator Simmons to heavily refine his original definition.**

- **P.A. 104-0141 will not go into effect until January 1, 2026.**

Miscellaneous Laws

P.A. 104-0222 / HB 2418 (Mason, J. / Guzmán, G.) creates the Commission on Youth Sports to advise the Governor, General Assembly, and Department of Human Services on improving access to youth sports in Illinois. This commission will be focused on (1) recommending ways to make youth sports more equitable, inclusive, safe, and development-focused; (2) promoting participation in youth sports activities by members of underserved communities and youth with disabilities; (3) supporting training, funding, and collaboration across public and private sectors. By December 31, 2025, the Commission will be expected to submit their first annual report, and will be expected to continue submitting annual reports through December 31, 2028.

- **P.A. 104-0222 went into effect immediately upon being signed into law on August 15, 2025.**

As you begin to implement these Public Acts into your agency’s daily operations, we encourage you to note the effective date of each new law. While most measures take effect immediately, several have delayed effective

dates or are contingent upon rulemaking by a state agency, or upon appropriations from the General Assembly.

What's next?

Looking ahead, the General Assembly will reconvene October 14-16 and October 28-30 for the Veto Session (the House and Senate calendars are also posted on IAPD's [website](#)) to consider legislation vetoed by Governor Pritzker. Despite the name, Veto Sessions are often used to advance legislation that did not reach the governor's desk during the spring legislative session. On occasion, the General Assembly has even been known to pass entirely new legislation. In other words, Veto Sessions can be full of surprises, and we'll be sure to provide another timely update once the Veto Session comes to a close.

In the meantime, if you have any questions about any of the laws contained in this report, IAPD is here to help. Maura, Jason, and Peter are always just a phone call away!

**Dedicated to helping our members thrive
through Advocacy, Education, and Research**

DEE PARK OSLAD PROJECT UPDATE

PHASES COMPLETED: 1 / 2 / 3 / 4 / 6

PHASES IN PROGRESS: 5 / 7 / 8

PHASE 5 - EQUIPMENT INSTALL (WAITING ON MANUFACTURE TO SEND ADDITIONAL HARDWARE)

PHASE 7 - ELECTRICAL FOR SHELTER (WAITING ON COOK COUNTY TO APPROVE ELECTRICAL PERMIT TO CONTINUE WORK)

PHASE 8 - WATER WORK (PLUMBER TO RUN LINE OUT FROM SPRAY PARK TO NEW WATER FOUNTAIN)



PHASES NOT STARTED: 9 / 10 / 11 / 12 / 13 / 14

ORDINANCE NO. 25-02

**AN ORDINANCE AMENDING SECTION 3.02 OF AN
ORDINANCE REGULATING THE USE OF THE
PARKS AND PROPERTY OWNED OR CONTROLLED BY
THE GOLF MAINE PARK DISTRICT
("CONDUCT ORDINANCE")**

*** * * ***

Adopted: September 9, 2025

**(Published by Authority of the Board of Park Commissioners
of the Golf Maine Park District on September 18, 2025)**

**AN ORDINANCE AMENDING SECTION 3.02 OF AN
ORDINANCE REGULATING THE USE OF PARKS AND PROPERTY
OWNED OR CONTROLLED BY THE GOLF MAINE PARK DISTRICT**

WHEREAS, on September 18, 2025, the Board of Park Commissioners ("Park Board") of the Golf Maine Park District ("Park District") adopted Ordinance No. 12-01, "An Ordinance Regulating the Use of the Parks and Property Owned or Controlled by the Golf Maine Park District," as amended from time to time ("Conduct Ordinance"); and

WHEREAS, the Park Board has determined that it will serve and be in the best interests of its residents to amend Section 3.02 of the Conduct Ordinance in order to clarify the Park District's policies, serve and protect the public interest, and ensure compliance with applicable laws and regulations.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT, COOK COUNTY, ILLINOIS, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals are incorporated in and made a part of this Ordinance as the findings of the Park Board.

SECTION TWO: Bicycles. Section 3.02 of the Conduct Ordinance, entitled "Bicycles" is hereby stricken in its entirety and replaced with the following:

Section 3.02. Bicycles and Low-Speed Electric Bicycles (e-bikes)

(a) Definitions:

1. For purposes of this Conduct Ordinance, "bicycle" is defined as every human-powered device with 2 or more wheels not less than 12 inches in diameter, operable pedals, and designated seats for the transportation of one or more persons.
2. For purposes of this Conduct Ordinance, "low-speed electric bicycle" (also referred to as "e-bike") is defined as a bicycle equipped with fully operable pedals and an electric motor of less than 750 watts that meets the requirements of one of the following classes:
 - i. "Class 1 low-speed electric bicycle" means a low-speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.
 - ii. "Class 2 low-speed electric bicycle" means a low-speed electric bicycle equipped with a motor that may be used exclusively to propel the bicycle and that is not

capable of providing assistance when the bicycle reaches a speed of 20 miles per hour.

- iii. "Class 3 low-speed electric bicycle" means a low-speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour.
- 3. For purposes of this Conduct Ordinance, "low speed electric scooters" means those devices defined by Section 11-140.11 of the Illinois Vehicle Code (625 ILCS 5/11-140.11).
 - 4. For purposes of this Conduct Ordinance, "other electric or power-driven devices" shall mean any device designed for human transport and powered by an electric or battery powered motor, including but not limited to hoverboards, skateboards, scooters, Segways, Onewheels, and unicycles.
- (b) No Person shall ride a low-speed electric bicycle, e-bike, low speed electric scooter, or other electric or power driven device on District Property at any time. The prohibition set forth herein shall not apply where necessary to make a reasonable accommodation for access to or use of District Property under the Americans with Disabilities Act.
 - (c) When two or more Persons in a group are operating bicycles, they shall not ride abreast or side-by-side, but shall ride in single file.
 - (d) No Person shall cling or attach themselves or their bicycle to any other moving vehicle.
 - (e) The operator of a bicycle emerging from an alley, driveway or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right-of-way to all pedestrians approaching on said sidewalk or sidewalk area, and upon entering the roadway shall yield the right -of-way to all vehicles approaching on said roadway.
 - (f) No Person operating a bicycle shall carry another person on the same bicycle. This restriction does not apply to tandem bicycles.
 - (g) No Person shall operate a bicycle on District Property between 30 minutes after sunset and 30 minutes before sunrise, without a clear, white, properly lighted headlight, visible under normal atmospheric conditions from the front thereof for not less than 500 feet and firmly attached to the bicycle, and without a red reflector firmly attached to the bicycle which is clearly visible in the headlight beam of an automobile for a distance of 500 feet to the rear of the bicycle.

- (h) No Person may operate a bicycle on playgrounds, ballfields, tennis courts or sidewalks except that small children riding three (or more)-wheeled cycles may operate such cycles on sidewalks while under the supervision and control of an adult.
- (i) No Person shall ride a bicycle on any District street or path where signs are posted prohibiting riding bicycles on those streets or paths.
- (j) Bicycles shall not, at any time, in any place, be indiscriminately parked by anyone in such a manner as to actually or possibly interfere with pedestrians or traffic, or with Persons getting into or out of automobiles. No Person shall leave a bicycle lying on the ground or pavement or set against trees or otherwise in a place other than a bicycle rack when such is provided and there is space available. No Person shall move or in any manner interfere with, any bicycle which is properly parked, nor shall any Person interfere with or in any manner hinder any Person from properly parking a bicycle.
- (k) All bicycles, when operated on roadways or sidewalks, shall be kept to the right and shall be operated as near as practicable at the right-hand edge of the roadway or sidewalk.
- (l) No Person shall operate a bicycle within or upon District Property which is not equipped with a signaling device (bell, horn) in good working order and audible at a distance of 100 feet when sounded.
- (m) No Person shall operate a bicycle faster than is reasonable and proper, and every bicycle shall be operated with reasonable regard for the safety of the rider and of other Persons and property.
- (n) Every Person operating a bicycle within or upon District Property shall observe all traffic rules and regulations applicable to motor vehicles under this chapter, except those provisions of this chapter which by their nature can have no application except as otherwise provided by this section.

SECTION THREE: PUBLICATION. The Park District Secretary is hereby directed to publish this Ordinance in pamphlet form pursuant to the Statutes of the State of Illinois.

SECTION FOUR: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

Approved this 18th day of September, 2025 by roll call vote as follows:

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Published in Pamphlet Form: September 18, 2025.

President, Board of Park Commissioners
Golf Maine Park District

Attest:

Secretary, Board of Park Commissioners
Golf Maine Park District

State of Illinois))
County of Cook) ss.

SECRETARY'S CERTIFICATE

I, the undersigned, do hereby certify that I am Secretary of the Board of Park Commissioners of the Golf Maine Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District.

I further certify that the foregoing is a full, true and complete copy of Ordinance No. 25-02, titled,

**AN ORDINANCE AMENDING SECTION 3.02 OF AN ORDINANCE REGULATING THE USE OF THE
PARKS AND PROPERTY OWNED OR CONTROLLED BY THE GOLF MAINE PARK DISTRICT
("CONDUCT ORDINANCE")**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Golf Maine Park District, held in Niles, Illinois, in said District at 6:00 p.m. on the 18th day of September, 2025.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

In witness whereof, I hereunto affix my official signature and the seal of said Golf Maine Park District, Illinois, this 18th day of September, 2025.

Secretary, Board of Park Commissioners
Golf Maine Park District



September 10, 2025

Mr. Kevin Hubka, CPRP
Executive Director
Golf Maine Park District
8800 West Kathy Lane
Niles, IL 60714

RE: Professional Services for 5 Year Comprehensive Parks & Recreation Master Plan Update
Engagement Letter for Scope and Fee

Dear Kevin,

We are pleased to have this opportunity to provide a Comprehensive Parks & Recreation Master Plan update engagement letter proposal for District consideration. Please contact me with any questions.

Scope of Services

Comprehensive Parks & Recreation Master Plan Update

Task A: Project Start Up & Goals & Objectives Formulation

Design Perspectives will meet with the Executive Director and select project team members to fully define the work plan, including a review of the current District goals & objectives and a discussion on new goals and objectives as it relates specifically to the task, along with finalizing the schedule. The purpose of this start-up meeting is to establish project direction, meeting schedules and request documentation. We will also define how we will communicate and the process of the upcoming master plan public process.

Total number of meetings for this step: 1

Task B: Demographic Analysis

Design Perspectives will utilize basic demographics data for an overview of the Golf Maine community.

Task C: Parks & Facility Inventory

Design Perspectives & WOLD Architects will visit, document and review the existing conditions of the parks and facilities. The inventory is a visual analysis of the conditions found. Total number of meetings for this step: 1

1167 Hobson Mill Drive
Naperville, Illinois 60540

Phone: 630-606-0776

Task D: Stakeholder Input

Public Research Group will prepare a short on-line data gathering opportunity to identify and prioritize issues, needs, partnership opportunities and funding alternatives with the Park District to select the participants.

Task E: Community Input Meeting

Public Research Group will host a public meeting to meet with us with the goal of gathering ideas, listening to concerns during the planning process. We will coordinate one meeting within the Park District.

Total number of meetings for this step: 1

Task F: Staff Vision/SWOT/Organizational Culture

Public Research Group will facilitate a meeting between the key staff members of the agency to discuss the current state of the agency and the potential for improvements for the future. We will also as part of that meeting focus on the organizational modeling of the Park District. It is important that the plan considers how the agency will exist within the next five years. Organization modeling reveals the factors that can predict an agency's performance to ensure positive future outcomes. To do so requires the inclusion of an analysis of the operational structure of the agency within the context of its political and economic environment. A review of the mission, vision and values are also part of this analysis. This will assist in the development of specific goals and objectives in the categories of administration, recreation programs and facility development. As part of this task, a segment will focus on a SWOT analysis. There will be an on-line employee survey component.

Total number of meetings for this step: 1

Task G: Park Board Retreat

Public Research Group will facilitate a meeting between the Executive Director and the Park Board members to discuss the current state and the future vision of the Park District. Specific goals will be generated from the meeting.

Total number of meetings for this step: 1

Task H: Community Survey

Public Research Group will perform a short community-based recreation needs survey. We believe a survey is a valuable tool to provide validity to any decision that could impact the community. By using this tool, staff and board members can feel confident about making decisions based on real, relevant data. We will target 100 responses within the Park District boundaries based on a questionnaire of 15 questions.

Task I: Recreation Program Review & Trend Performance Assessment

Design Perspectives will perform an analysis of program registration numbers, revenues, occupancy rates, success rate of classes, and inventory of programs offered compared to the

community need over a three-year period. The analysis will delineate between the agency's core and non-core programs and will analyze programs for trends performance. As part of your project, we will introduce concepts for identification of program life cycles and how analytics can be measured to document program vitals along with introducing a framework for decision making to revamp your programming portfolio. An overview of program cost assessment component is included in this task. A basic user fee analysis will be part of this task.

Total number of meetings for this step: 1

Task J: Park & Facility Planning Analysis

Design Perspectives will prepare a simple conceptual park bubble diagram for select capital improvements to be included in the 5-year capital improvement plan. WOLD Architects will prepare conceptual exhibits highlighting improvements to the Community Centers. These plans will be conceptual in nature and provide only enough information to determine their best and highest use. We will also prepare a cost estimate for the potential improvements. We will then meet with District staff to discuss the conceptual plans.

Total number of meetings for this step: 1

Task K: Capital Improvement Plan Development

Design Perspectives will develop a set of criteria to prepare a five-year CIP Plan to be included in the plan.

Total number of meetings for this step: Up to 2

Task L: Component Based Level of Service & Classification Facility Mapping

The utilization of spatial and non-spatial (attribute) data will aid in the development of the inventory analysis for the Park District.

Our analysis will determine potentially over and/or underserved areas of the Park District. Once planning considerations are determined, a strategy will be outlined to include recommendations for locating areas for improvements to address identified gaps in services as well as minimizing duplication of services.

To quantify current level of service (LOS) and make recommendations to ensure that uses/spaces meet current and future needs of the local community, overall analysis will consider the capacity of each amenity (playgrounds, ball fields, trails, recreational and special facilities, etc.). The assessment will be based on a comparative analysis using nationally accepted standards. This analysis will identify areas of parks & facility needs and provide a verifiable and justifiable basis for future land acquisition, development opportunities and recreation priorities.

Design Perspectives will update the planning level mapping that will include the following:

- Existing Park & Recreational Facilities Location Map
- Park Level of Service Areas & Gap Analysis
- Park Amenity Level of Service & Gap Analysis
- Park System Inventory Matrix

Task L: Implementation Strategy & Draft Plan Update

The project team has a firm and deep understanding relative to the present and future planning, economic, and political issues facing parks and recreation agencies. We believe this plan be viewed as much as a study as it is a plan. The end goal of this phase is to develop a list of clear, ranked priorities that can be accomplished from the plan.

Total number of meetings for this step: 1

Task M: Final Plan Development

The project team realizes that for any plan to be considered successful, it must communicate the ideas and concepts of the plan, be useful and implemented. Design Perspectives will update the existing plan document where possible. A presentation to the Park Board will be part of the final steps for the plan update to be adopted.

Total number of meetings for this step: 1

Schedule

A.	Project Start Up & Goals & Objectives Formulation	November 2025
B.	Demographic Analysis	November 2025
C.	Parks & Facilities Inventory	April 2026
D.	Stakeholder Input	February/March 2026
E.	Community Input Meeting	March 2026
F.	Staff Vision/SWOT/Organizational Culture	January 2026
G.	Park Board Retreat	January 2026
H.	Community Survey	Early Spring 2026
I.	Recreation Program Review & Trend Performance Assessment	April 2026
J.	Park & Facility Planning Analysis	May 2026
K.	Capital Improvement Plan Development	May 2026
L.	Component Based Level of Service & Classification Facility Mapping	May 2026
M.	Implementation Strategy & Draft Plan	June 2026
N.	Final Plan Development	Summer 2026

Fees & Charges

Design Perspectives, Inc. has broken the project into a series of steps that we have included as professional services for this project. The scope below has been broken down with a lump sum fee approach for each task. The total cost to complete task items A-N is \$52,000.00. Any work outside of the services listed in this proposal will be handled on an hourly basis with a budget allowance approved in writing prior to commencing the work. The hourly billing rate is \$185/hour.

Item	Fee
A. Project Start Up & Goals & Objectives Formulation	\$500.00
B. Demographic Analysis	\$3,500.00
C. Parks & Facility Inventory	\$5,500.00
D. Stakeholder Input	\$500.00
E. Community Input Meeting	\$1,000.00
F. Staff Vision/SWOT/Organizational Culture	\$1,500.00
G. Park Board Retreat	\$3,000.00
H. Community Survey	\$9,500.00
I. Recreation Program Review & Trend Performance Assessment	\$4,000.00
J. Park & Facility Planning Analysis	\$7,500.00
K. Capital Improvement Plan Development	\$3,000.00
L. Component Based Level of Service & Classification Facility Mapping	\$4,000.00
M. Implementation Strategy & Draft Plan	\$3,500.00
N. Final Plan Development	\$5,000.00
Total:	\$52,000.00

The following are INCLUDED in our base price:

- 7 color copies of the Final Plan
- Digital PDF of the Final Plan
- CIP Plan in Excel format

We do hope to have the opportunity to work with the Park District on this project update.

Sincerely,



Mr. Tod J. Stanton, President
Design Perspectives, Inc.

If the above scope of work and terms are acceptable, please sign below and return one copy. An executed copy of this proposal will serve as our binding agreement between both parties. This proposal expires if not properly executed for the scope of work outlined after November 1, 2025.

Mr. Kevin Hubka, Executive Director
Golf Maine Park District

Date

9/10/25

Mr. Tod J. Stanton, President
Design Perspectives, Inc.

Date

TERMS & CONDITIONS:

- A. Standard of Care – The standard level of care for professional services performed by Consultant under this Agreement will be the skill and care used by members of Consultant's profession practicing under similar circumstances at the same time and locality.
- B. Limitation of Liability –In recognition of the relative risks of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed the Consultant's fee for services rendered in this agreement. It is intended that this limitation apply to any and all liability or course of action however alleged or arising, unless otherwise prohibited by law.
- C. Dispute Resolution – Client and Consultant agree that they shall first submit any and all unsettled claims, counter claims, disputes, and other matters in question arising out of or related to this Agreement to mediation in accordance with industry rules of American Arbitration Association, effective as of the date of this agreement.
- D. Termination of Contract – Client may terminate this Agreement with seven days prior written notice to Consultant for convenience or cause. Consultant may terminate this Agreement with seven days prior written notice to Client. Upon written termination, all project related material will be turned over to the Client upon request when payment has been made up for all work up to request of termination. Failure of Client to make payments when due shall be cause for suspension of services and ultimately termination.
- E. Opinions of Cost – When included in Consultant's scope of services, estimates of probable construction cost are prepared by Consultant to represent judgment as a professional generally familiar with the industry. Consultant makes no claim to control these associated costs and may vary from Consultant's estimate.
- F. Force Majeure – Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without negligence.
- G. Ownership of Documents – Use of the documents by Client without permission shall be at the Client's sole risk. All information generated from this agreement is considered proprietary by the authors and shall not be shared with third parties without prior written approval.
- H. Payment – Prompt payment is expected. All payments are to be processed and paid net 30 days. All payments beyond 30 days past due will be subject to interest of 3% per billing cycle for all unpaid balances due.