# MINUTES OF THE VIRTUAL REGULAR MEETING BOARD OF COMMISSIONERS OF THE GOLF MAINE PARK DISTRICT MAINE TOWNSHIP, COOK COUNTY, ILLINOIS HELD ON OCTOBER 15, 2020

## 1. CALL TO ORDER

a. President Jinal Shah called the meeting to order at 7:03pm

# 2. APPROVAL OF REMOTE PARTICIPATION

a. As outlined per guidelines set to public bodies on the open meeting act during the COVID-19 pandemic emergency, this meeting is being presented as a "virtual meeting" using ZOOM as the host.

#### 3. ROLL CALL

a. Roll was called:

Present: Jinal Shah, Nicole Nembhard, Jasmin Zahirovic, Jay

Shah

Absent: None

b. Staff Present: Mark Resnick, Executive Director. John Jekot, Director of Special Projects & Administration.

# 4. AUDIT FYE April 30,2020 Presentation

a. Monika Adamski, from Lauterbach & Amen, LLP presented our annual audit report.

# 5. VISITORS / VISITOR COMMENTS

a. There were no visitors present or

## 6. CHANGES/ADDITIONS TO THE AGENDA

a. None

#### 7. APPROVAL OF THE CONSENT AGENDA

- a. President Jinal Shah moved to approve the consent agenda.
- b. Seconded by Commissioner Zahirovic
- c. Roll was called:

Ayes: 4

Navs: 0

### 8. REPORTS

- a. Director of Special Projects & Administration
  - i. Report submitted in the Board pack

#### b. Maintenance

- i. Report submitted in the Board pack
- c. Executive Director
  - i. Report submitted in the Board pack

# 9. UNFINISHED or CONTINUING BUSINESS

- a. Legislative
  - i. Update submitted in the Board pack
- b. IAPD/IPRA Soaring to New Heights Conference
  - i. Conference to be held remotely.
  - ii. Dates and Fees have yet to be determined.

- c. Discussion/Approval to Reestablish Resident Advisory / Marketing Committee, Corporate Contact Committee, Buildings and Grounds Committee, and/or Establish Other Standing Committee(s)
  - i. No discussion took place

#### 10. NEW BUSINESS

- a. 2019 Tax Levy Timeline of Events
  - i. John Jekot reviewed these dates with the Board
- b. Ordinance 20-XX Draft Tax Levy for 2020
  - i. John Jekot reviewed draft with the Board
- c. Resolution 20-XX Draft Truth in Taxation
  - John Jekot reviewed draft with the Board
- d. Call for Public Hearing to Approve Property Tax Increase
  - i. President Jinal Shah moved to approve
  - ii. Seconded by Commissioner Nembhard
  - iii. Roll was called:
    - Ayes: 4 Nays: 0
- e. Approval of Professional Services (Design Perspectives) for Dee Park OSLAD Project @ \$1,690.16
  - i. President Jinal Shah moved to approve
  - ii. Seconded by Commissioner Nembhard
  - iii. Roll was called:
- Ayes: 4
- Nays: 0
- f. Approval of Pay Application #2 (Ken Nelson Construction) for Dee Park OSLAD Project @ \$256,130.88
  - i. President Jinal Shah moved to approve
  - ii. Seconded by Commissioner Nembhard
  - iii. Roll was called:
- Ayes: 4
- Nays: 0
- g. Approval of Professional Services (Gewalt Hamilton Associates) for Dee Park OSLAD Project Additional Engineering Services @ \$1,516.50
  - i. President Jinal Shah moved to approve
  - ii. Seconded by Commissioner Nembhard
  - iii. Roll was called:
- Ayes: 4
- Nays: 0
- h. Approval of Intergovernmental and Sub-Recipient Agreement For Coronavirus Relief **Funds** 
  - i. President Jinal Shah moved to approve
  - ii. Seconded by Commissioner Zahirovic
  - iii. Roll was called:
- Ayes: 4
- Nays: 0
- i. IAPD Credentials Certificate
  - i. President Jinal Shah moved to submit the certificate to IPRA.
  - ii. Seconded by Commissioner Zahirovic
  - iii. Roll was called:
- Ayes: 4
- Nays: 0

- **Board Member Comments** 
  - i. None

#### 11. CLOSED SESSION

- a. President Jinal Shah motioned that the Board go into closed Executive Session to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act. at 8:10pm.
- b. Seconded by: Commissioner Zahirovic
- c. Roll was called:

Ayes: 4

Nays: 0

d. Out of Executive Session at 9:06pm.

## 12. ADJOURNMENT

- a. President Jinal Shah moved to adjourn the meeting.
- b. Seconded by Commissioner Nembhard
- c. Roll was called:

Ayes: 4

Nays: 0

d. Meeting adjourned at 9:07pm

11/19/20

Minutes Approved

Jinal Shah

President

John Jekot

Secretary