



# Citizen Concern / Complaint Form

## GOLF MAINE PARK DISTRICT

We welcome suggestions or remarks concerning our programs, facilities, personnel, services, etc.

**Suggestion/Remark:** (Please include the date, time, location, etc. Use other side if necessary)

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**Requested by:**

Contact By: Phone \_\_\_\_ In Person \_\_\_\_ Letter \_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

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Referred to: \_\_\_\_\_ Date \_\_\_\_\_

- Action Taken:**
- For Your Information
  - Per Your Request
  - Work Order Issued
  - No Action - No Jurisdiction
  - No Action (Reason)

Comments: \_\_\_\_\_

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**Was citizen notified?** YES NO How? \_\_\_\_\_ Date: \_\_\_\_\_

If not, explain \_\_\_\_\_

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Copies: File  
Work Order  
Requisition